

BERGEN COUNTY MUNICIPAL CLERKS' ASSOCIATION MINI CONFERENCE

OCTOBER 4, 2023

RAMSEY SENIOR/COMMUNITY CENTER

75 EAST OAK ST., RAMSEY, NJ 07446

AGENDA

- 8:30AM-9:00AM Registration and Continental Breakfast
- 9:10 AM – 10:25 AM *Animal Control in Your Town*
Carol Tyler, Tyco Municipal Animal Control Services LLC
CEU's for RMC Licensing 1.5

- 10:30 AM-11:45AM *Records Management and Using Artemis*
Virma Guzman Reyes, DORES-Record Analyst 3
CEU's for RMC Records 1.5

- 11:50AM-1:00 PM *Last Clerk Standing*
Eileen Gore, RMC/CMC/MMC *retired* and Kim Macellaro,
RMC/CMC
CEU's for RMC Licensing 1.5

Fee: BCMCA member: \$30.00 Non – member- \$40.00

Please email: Cindy Kirkpatrick at ckirkpatrick@saddleriver.org to reserve a seat.

Payment for registration will take place on-site beginning at 8:30AM on October 4, 2023.

Checks payable to: **Bergen County Municipal Clerks' Association**

If paying by Purchase Order, please contact Kelley Halewicz at khalewicz@waldwicknj.org

RESERVATIONS ARE BINDING .

NO-SHOWS REQUIRED TO SUBMIT PAYMENT. *RSVP by 9/27/23*

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare & certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus been given or received with the above claim; that the amount herein stated is justly due and owing; and that the amount is a reasonable one. **Kelley Halewicz**