

**MUNICIPAL CLERKS ASSOCIATION OF UNION COUNTY
10TH EDUCATION SEMINAR**

DATE: THURSDAY MAY 9, 2024
TIME: 8:30AM – 3:30PM
LOCATION: GALLOPING HILL CLUB HOUSE, 3 GOLF DRIVE, KENILWORTH, NJ
COST: \$50.00

PROGRAM

- 8:30 – 9:00 **COFFEE & REGISTRATION**
- 9:00 – 10:15 **LITIGATION HOLDS AND IMAGE CERTIFICATION**
KAREN A. PERRY, RECORDS ANALYST, RECORDS MANAGEMENT SERVICES, NJ DEPT. OF TREASURY
1.5 CEU – RMC: Records / QPA: Office Admin & General Duties /
CMFO / CCFO: Office Management & Ancillary Subjects / CPWM: Management
- 10:30 – 12:15 **THE ABC'S OF LICENSING: UPDATES AND NEW LEGISLATION**
KELLY TROILO – BUREAU CHIEF LICENSING, STATE A.B.C.
TIA JOHNSON –RETAIL LICENSING SUPERVISOR
JOHNETTE RAINER –PERMIT SUPERVISOR
2.0 CEU's – Licensing – RMC
- 12:15 – 1:15 **LUNCH**
- 1:15 - 2:15 **ELECTIONS: EMERGING CYBER THREATS IN 2024 & SVRS TRAINING**
DONNA BARBER, N.J. STATE DIVISION OF ELECTIONS
1.5 CEU – RMC: ELECTIONS
- 2:30 – 3:30 **PROCUREMENT/LOCAL PUBLIC CONTRACT LAW/COMPETITIVE CONTRACTING**
MICHELE MEADE, DEPUTY DIRECTOR, DLGS
ANIYYAH MANEY, PROCUREMENT SPECIALIST, DLGS
1 CEU - RMC: FINANCE / CMFO / CCFO: FINANCIAL AND DEBT MANAGEMENT / QPA: PROCUREMENT PROCEDURES / CPWM: GOVERNMENT

**Kindly return this portion together with Payment / Purchase Order made payable to the
Municipal Clerks' Association of Union County by Wednesday, May 1, 2024
So sorry, but we cannot issue refunds on cancellations!**

Martha Lopez, Treasurer, MCUAC
1385 US Highway 22 East, Mountainside, NJ 07092

Name / Title: _____

Municipality: _____

Address: _____

Town / Zip: _____

Phone / Fax / Email: _____

Questions? Please contact Eileen Birch * Email: ebirch@uniontownship.com * Phone: 908-851-8501