

**TOWNSHIP OF MENDHAM  
REORGANIZATION MEETING  
AGENDA STARTS ON PAGE 2**

**Date:** Wednesday, January 5, 2022  
**Time:** 7:00 PM  
**Location:** 2 West Main Street, Brookside;  
and  
Remote via Zoom

**ACCESS INFORMATION**

**PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:**

<https://us02web.zoom.us/j/87398421530?pwd=b1dLR0drYjNNRmduR1lNa1VXMFhwUT09>

Passcode: 870265

**OR ONE TAP MOBILE :**

US: +13126266799,,87398421530#,,,,\*870265# or  
+16465588656,,87398421530#,,,,\*870265#

**OR TELEPHONE:**

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1  
669 900 9128 or +1 253 215 8782

**Webinar ID: 873 9842 1530**

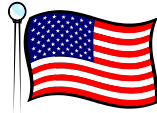
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International numbers available: <https://us02web.zoom.us/j/87398421530>

[www.zoom.us](https://www.zoom.us)

**Webinar ID: 873 9842 1530**

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**TOWNSHIP OF MENDHAM  
REORGANIZATION MEETING  
WEDNESDAY, JANUARY 5, 2022 - 7:00 PM**

**CALL TO ORDER BY TOWNSHIP CLERK**

**STATEMENT OF ADEQUATE NOTICE:**

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Star Ledger and Daily Record on November 24, 2021. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

**SALUTE TO THE FLAG**

**INVOCATION** – Father Michael Drury

**STATEMENT OF DETERMINATION OF THE BOARD OF COUNTY CANVASSERS – Township Clerk**

A Statement of Determination of the Board of Canvassers, relative to an Election held in the Township of Mendham, County of Morris and State of New Jersey, for the election of certain Municipal Officers for the Municipality on the 2<sup>nd</sup> day of November, 2021.

The said Board does determine that at the said election:

Name	Office	Term
Nick Monaghan	Township Committee	3 Years
Sarah Neibart	Township Committee	3 Years

**SWEARING-IN**

- Oath of Office administered to Nick Monaghan
- Oath of Office administered to Sarah Neibart

**ROLL CALL**

Mr. Baio  
Ms. Duarte  
Mr. Monaghan  
Ms. Neibart  
Mr. Orlins

**NOMINATIONS FOR OFFICE OF MAYOR FOR 2022**

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Mayor

**MAYOR PRESIDING:**

**NOMINATIONS FOR OFFICE OF DEPUTY MAYOR FOR 2022**

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Deputy Mayor

**WELCOME – 2022 Mayor**

**ACKNOWLEDGEMENT OF OFFICERS:**

**BROOKSIDE ENGINE COMPANY NO. 1 OFFICERS:**

Chief/ Department Chief – Stephen M. Sauerman  
Deputy Chief – Daniel Wood  
Assistant Chief – John Kemp  
Lieutenant – Warren Gisser  
Chief Engineer- Christian Kalweit

**RALSTON ENGINE COMPANY NO. 1 OFFICERS:**

Chief - Tom Montgomery  
1<sup>st</sup> Assistant Chief - Scott Mortensen  
2<sup>nd</sup> Assistant Chief - Jeffrey Betz  
President – Joseph Gomeringer

**MENDHAM TOWNSHIP FIRST AID SQUAD OFFICERS:**

Captain - George Budd  
Lieutenant - Leslie Dunlevy  
Quartermaster - Jesse Smith  
Quartermaster East - Patty Marold  
Quartermaster West - Estelle Pasquier  
President - Marlene Russell  
Treasurer - Debra Nails  
Secretary - Bob Marold  
Training Coordinator - Nicholas Witczak  
Data Steward - Nanci Kane

## **CONSENT AGENDA**

*The following resolutions were submitted to the Township Committee for review and made available to the public for inspection prior to the meeting, and may be adopted by one motion.*

### **RESOLUTION 2022-001**

CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2022

### **RESOLUTION 2022-002**

APPOINTING TOWNSHIP OFFICIALS FOR 2022

### **RESOLUTION 2022-003**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY – JOHN M. MILLS, III, ESQ.

### **RESOLUTION 2022-004**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND COUNSEL SERVICES – MCMANIMON, SCOTLAND AND BAUMANN, LLC

### **RESOLUTION 2022-005**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP

### **RESOLUTION 2022-006**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT – THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC

### **RESOLUTION 2022-007**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2022 LEGAL SERVICES – LABOR ATTORNEY – ARTHUR R. THIBAUT JR., ESQ. – APRUZZESE, MCDERMOTT, MASTRO & MURPHY

### **RESOLUTION 2022-008**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL COUNSEL – SUSAN SHARPE, ESQ. - DORSEY SEMRAU

### **RESOLUTION 2022-009**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES

### **RESOLUTION 2022-010**

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK MANAGEMENT CONSULTANT – FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES (PIA)

### **RESOLUTION 2022-011**

APPOINTING MEMBER(S) TO THE BOARD OF ADJUSTMENT

### **RESOLUTION 2022-012**

APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

### **RESOLUTION 2022-013**

APPOINTING MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE

### **RESOLUTION 2022-014**

APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE

**RESOLUTION 2022-015**

APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE

**RESOLUTION 2022-016**

APPOINTING MEMBER(S) TO THE PLANNING BOARD

**RESOLUTION 2022-017**

RE-ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2022

**RESOLUTION 2022-018**

AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT

**RESOLUTION 2022-019**

DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS DURING 2022

**RESOLUTION 2022-020**

ESTABLISHING 2022 TOWNSHIP COMMITTEE REGULAR MEETING DATES

**RESOLUTION 2022-021**

ESTABLISHING 2022 OFFICE HOURS AND HOLIDAY SCHEDULE

**RESOLUTION 2022-022**

APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

**RESOLUTION 2022-023**

ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

**RESOLUTION 2022-024**

ADOPTING 2022 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM

**RESOLUTION 2022-025**

DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS

**RESOLUTION 2022-026**

AUTHORIZING THE RE-AFFIRMATION OF THE POLICY & PROCEDURES MANUAL OF THE MUNICIPALITY

**RESOLUTION 2022-027**

TO AFFIRM THE TOWNSHIP OF MENDHAM CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

**REGULAR AGENDA**

**RESOLUTION 2022-028**

APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE

**RESOLUTION 2022-029**

APPOINTING MEMBER(S) TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT REVENUE SHARING ADVISORY COMMITTEE

Appointments to the Tree Preservation and Landscape Committee will be presented at the Township Committee Meeting of January 24, 2022.

**STATEMENT BY THE MAYOR / COMMITTEE MEMBERS**

Environmental Commission

Planning Board

Morris County Community Development Revenue Sharing Advisory Committee

**HEARING PERSONS PRESENT**

*Please state your name and address for the record.*

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, dial \*9 to raise your hand.*

**ADJOURN**

**RESOLUTION 2022-001**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM**  
**TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2022**

**BE IT FURTHER RESOLVED**, the Township Committee concurs with the following professional appointments of the Shared Court of Mendham Township, Chester Township and Chester Borough:

<i>Glenn T. Gavan, JMC</i>	Judge
<i>Brian Mason, Esq.</i>	Township Prosecutor
<i>Anthony Arbore, Esq.</i>	Public Defender
<i>John P. Velez, Esq.</i>	Assistant Public Defender
<i>Sharon Bittner Kean, Esq.</i>	Conflict Public Defender
<i>Robert Warmington, Esq.</i>	Conflict Public Defender

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-002**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING**  
**TOWNSHIP OFFICIALS FOR 2022**

**BE IT RESOLVED**, by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that the following appointments be made for the year 2022:

<b><i>Stephen M. Sauerman</i></b>	Township Fire Chief
<b><i>M. Christopher Shay</i></b>	Fire Official
<b><i>Nicholas Witczak</i></b>	Fire Safety Inspector
<b><i>Evan Thomas</i></b>	Coordinator - Office of Emergency Management Term Expires 12/31/2023
<b><i>Sarah Neibart</i></b>	Deputy Coordinator – Office of Emergency Management (OEM 1)
<b><i>Nicholas Witczak</i></b>	Deputy Coordinator – Office of Emergency Management (OEM 2)
<b><i>Jason Gabloff</i></b>	Public Agency Compliance Officer (P.A.C.O)
<b><i>Jason Gabloff</i></b>	Clean Communities Coordinator
<b><i>Denis Keenan</i></b>	Stormwater Management Coordinator
<b><i>Kirby Johnston</i></b>	Recycling Coordinator

All Township Officials shall be bonded as required by law.

This Resolution shall take effect upon adoption.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



**RESOLUTION 2022-003**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY**  
**JOHN M. MILLS, III, ESQ.**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Township Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is from January 1, 2022 through December 31, 2022; and

**WHEREAS**, John M. Mills, III, Esq., of the law firm Mills & Mills, has submitted a proposal indicating that he will provide services as Township Attorney for a not to exceed amount of \$22,000; and

**WHEREAS**, John M. Mills, III, Esq., of the law firm Mills & Mills has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm Mills & Mills has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the law firm Mills & Mills from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and Township Clerk to enter into a contract with John M. Mills, III, Esquire of the law firm Mills & Mills, One Western Avenue, Morristown, NJ 07960 as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-004**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND**  
**COUNSEL SERVICES - MCMANIMON, SCOTLAND AND BAUMANN, LLC**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire professional Bond Counsel services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, McManimon, Scotland and Baumann, LLC has submitted a proposal indicating that they will provide services for Bond Counsel Services; and

**WHEREAS**, the Township Administrator recommends awarding a contract to McManimon, Scotland and Baumann, LLC for Bond Counsel Services in an amount not to exceed \$7,500, for a term to expire December 31, 2022; and

**WHEREAS**, McManimon, Scotland and Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland and Baumann, LLC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit McManimon, Scotland and Baumann, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with McManimon, Scotland and Baumann, LLC as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-005**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL**  
**AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, Kathryn L. Mantell of Nisivoccia LLP has submitted a proposal indicating that they will provide services as Township Auditors; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Nisivoccia LLP for Auditing Services in an amount not to exceed \$60,000, for a term to expire December 31, 2022; and

**WHEREAS**, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Nisivoccia LLP as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-006**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL**  
**CONSULTANT – THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER,**  
**PC**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire Tax Appeal Consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has submitted a proposal indicating that they will provide services as Tax Appeal Consultant; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Lindabury, McCormick, Estabrook & Cooper PC for Tax Appeal Consultant Services in an amount not to exceed \$10,000, for a term to expire December 31, 2022; and

**WHEREAS**, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has completed and submitted a Business Entity Disclosure Certification which certifies that Lindabury, McCormick, Estabrook & Cooper PC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Lindabury, McCormick, Estabrook & Cooper PC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Lindabury, McCormick, Estabrook & Cooper PC as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-007**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2022 LEGAL SERVICES  
– LABOR ATTORNEY – ARTHUR R. THIBAUT JR., ESQ – APRUZZESE, MCDERMOTT, MASTRO &  
MURPHY**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, Arthur R. Thibault Jr., Esq of Apruzzese, McDermott, Mastro & Murphy has submitted a proposal indicating that he will provide services as Labor Attorney; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Apruzzese, McDermott, Mastro & Murphy for Labor Attorney in an amount not to exceed \$10,000, for a term to expire December 31, 2022; and

**WHEREAS**, Arthur R. Thibault Jr., Esq. of Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Apruzzese, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Apruzzese, McDermott, Mastro & Murphy as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-008**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM  
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL LEGAL  
COUNSEL – SUSAN SHARPE, ESQ. – DORSEY SEMRAU**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire Special Legal Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract may exceed \$17,500; and

**WHEREAS**, Susan Sharpe, Esq. of Dorsey Semrau has submitted a proposal indicating that he will provide services as Special Legal Counsel; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Susan Sharpe, Esq. of Dorsey Semrau, for Special Legal Counsel in an amount not to exceed \$5,000, for a term to expire December 31, 2022; and

**WHEREAS**, Susan Sharpe, Esq of Dorsey Semrau has completed and submitted a Business Entity Disclosure Certification which certifies that Dorsey Semrau has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Dorsey Semrau from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Dorsey Semrau as described herein; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-009**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL**  
**ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, Denis Keenan of French & Parrello Associates has submitted a proposal indicating that he will provide services as Township Engineer; and

**WHEREAS**, the Township Administrator recommends awarding a contract to French & Parrello Associates for Township Engineer in an amount not to exceed \$35,000, for a term to expire December 31, 2022; and

**WHEREAS**, French & Parrello Associates has completed and submitted a Business Entity Disclosure Certification which certifies that, French & Parrello Associates has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit French & Parrello Associates from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with French & Parrello Associates as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-010**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK**  
**MANAGEMENT CONSULTANT - FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES**  
**(PIA)**

**WHEREAS**, the Township Committee of the Township of Mendham has a need to acquire professional Risk Management Consultant services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

**WHEREAS**, Frank Covelli, Professional Insurance Associates (PIA) has submitted a proposal indicating that he will provide services for Risk Management Consultant; and

**WHEREAS**, the Township Administrator recommends awarding a contract to Frank Covelli, Professional Insurance Associates (PIA) for Risk Management Consultant in an amount not to exceed \$15,000, for a term to expire December 31, 2022; and

**WHEREAS**, Frank Covelli of PIA has completed and submitted a Business Entity Disclosure Certification which certifies that (PIA) has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit PIA from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, County of Morris, State of New Jersey, authorizes the Mayor and Township Clerk to enter into a contract with Frank Covelli of Professional Insurance Associates (PIA) as described herein.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



**RESOLUTION 2022-011**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE BOARD OF ADJUSTMENT**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Adjustment for the terms as indicated:

<b>Richard Cadmus</b> <i>Regular Member</i>	<i>Re-assigned</i> <i>(S. Herbes)</i>	<i>4 years</i>	<i>12/31/2025</i>
<b>Gary Kapner</b> <i>Regular Member</i>	<i>Re-assigned</i> <i>(B. DiGiacamo)</i>	<i>4 years</i>	<i>12/31/2025</i>
<b>Frank Strafacci</b> <i>Alternate</i>	<i>Newly appointed</i> <i>(R. Cadmus)</i>	<i>2 years</i>	<i>12/31/2023</i>
<b>S. Nicholas Witczak</b> <i>Alternate</i>	<i>Newly appointed</i> <i>(G. Kapner)</i>	<i>Unexpired term</i>	<i>12/31/2022</i>

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-012**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE BOARD OF HEALTH**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Health for the terms as indicated:

*Kenneth West      Re-appointed      3 years      12/31/2024*

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-013**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Parks and Recreation Advisory Committee for the terms as indicated:

<b>TBA</b> <i>Group 1</i>	<i>Environmental Commission Rep.</i>	<i>2 years</i>	<i>12/31/2023</i>
<b>Terry Gogherty</b> <i>Group 1</i>	<i>Baseball Representative</i>	<i>2 years</i>	<i>12/31/2023</i>
<b>Damon Finaldi</b> <i>Group 1</i>	<i>Football Representative</i>	<i>2 years</i>	<i>12/31/2023</i>
<b>Eric Mauriello</b> <i>Group 1</i>	<i>Soccer Representative</i>	<i>2 years</i>	<i>12/31/2023</i>
<b>Rochelle Abraham</b> <i>Group 1</i>		<i>2 years</i>	<i>12/31/2023</i>
<b>Trish O'Brien</b> <i>Group 2</i>		<i>1 year*</i>	<i>12/31/2022</i>
<b>Diane Tolley</b> <i>Group 2</i>		<i>1 year*</i>	<i>12/31/2022</i>
<b>Kimberly Gavagan</b> <i>Group 2</i>		<i>1 year*</i>	<i>12/31/2022</i>

\*The Township Committee wishes to amend the term length to be consistent with Section 10-42 of the Code of the Township of Mendham which reflects staggered terms. Re-appointments in 2023 for Group 2 are for two (2) years.

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
 IN THE COUNTY OF MORRIS

\_\_\_\_\_  
 Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
 Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
 Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-014**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Wildlife Management Committee for the terms as indicated:

<i><b>John Mallon</b></i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<i><b>James V. Tino Jr.</b></i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<i><b>Brian DiGiacomo</b></i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<i><b>Gregg Lukasko</b></i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<i><b>Richard Diegnan</b></i>	<i>Newly Appointed</i> <i>(E. Thomas)</i>	<i>1 year</i>	<i>12/31/2022</i>

***Chief of Police or designee***

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-015**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Finance Advisory Committee for the terms as indicated:

<b><i>Thomas Murphy</i></b>	<i>Newly Appointed (Dubeck)</i>	<i>1 year</i>	<i>12/31/2022</i>
<b><i>Cam Lemley</i></b>	<i>Newly Appointed (D. Brown)</i>	<i>1 year</i>	<i>12/31/2022</i>
<b><i>Michael Rohal</i></b>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<b><i>Bruce Flitcroft</i></b>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<b><i>Bob Wowk</i></b>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<b><i>Jason Gabloff</i></b>	<i>Chief Financial Officer</i>	<i>1 year</i>	<i>12/31/2022</i>
<b><i>Jordan Orlins</i></b>	<i>Township Committee</i>	<i>1 year</i>	<i>12/31/2022</i>
<b><i>Mayor or designee</i></b>	<i>To be announced</i>	<i>1 year</i>	<i>12/31/2022</i>

**BE IT FURTHER RESOLVED**, the statement of work of the Finance Advisory Committee will be introduced at the next regular meeting of the Township Committee.

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-016**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) PLANNING BOARD**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Planning Board for the terms as indicated:

<i><b>Sarah Neibart</b></i>	<i>Newly appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
<i>Class III</i>			

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-017**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM RE-  
ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2022**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of Municipality by application and resolution; and

**WHEREAS**, it is the desire of the Township Committee of the Township of Mendham, County of Morris to establish such funds for the year 2022 for the Finance Department in the amount of \$500 and Recreation Department in the amount of \$500; and

**WHEREAS**, the custodian for this fund is Jason Gabloff, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Mendham hereby authorizes such action.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-018**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING**  
**THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF**  
**CAPITAL DEBT**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the Chief Financial Officer is hereby authorized to wire transfer funds for investment of surplus funds, as they become available and payment of capital debt.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



**RESOLUTION 2022-019**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC**  
**MEETINGS DURING 2022**

**WHEREAS**, the “Open Public Meetings Act” N.J.S.A. 10:4-6 et seq., and following, requires that notification be given of meetings of public bodies as therein defined and, in the manner, therein set forth.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The **Observer Tribune, Daily Record** and **Star Ledger** are hereby designated for the calendar year 2022 as newspapers to receive notice of meetings of the Township Committee as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings. The Municipal Clerk is authorized to determine which of the designated newspapers are to be used for required official notification.
2. The public place for the posting of the notices of meetings of the Township Committee for the calendar year 2022 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during the calendar year 2022 and shall be mailed to such person as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. Certified copies of this Resolution shall be sent by the Clerk of the Township Committee to the Observer Tribune, the Daily Record and the Star Ledger and a certified copy shall be filed with the Clerk of the Township of Mendham.

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-020**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING 2022 TOWNSHIP COMMITTEE REGULAR MEETING DATES**

**WHEREAS**, N.J.S.A. 10:4-6 et seq., known as the “Open Public Meetings Act” requires public bodies of the State of New Jersey to provide the public with adequate advance notice of all its meetings.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey as follows:

During the calendar year 2022, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m., prevailing time, unless otherwise noted, at the Municipal Building, 2 West Main Street, Brookside, New Jersey.

It may be necessary for the Township Committee to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b. Executive Session meeting may be held at 6:30 p.m., prior to the regular meeting, noted below.

Due to the COVID-19 State of Emergency, the Township Committee meetings may be held virtually. The access information can be located at [www.mendhamtownship.org](http://www.mendhamtownship.org) or by contacting the Township’s Clerks office.

**2022 TOWNSHIP COMMITTEE MEETING DATES ARE AS FOLLOWS:**

***Mondays at 7:30 pm unless otherwise indicated***  
***6:30 pm Executive Session***

<i>January 5 (Reorg.), 7:00 pm</i>	<b><i>Wed., February 2</i></b>	<i>March 14</i>
<i>January 24</i>	<b><i>Tues., February 15</i></b>	<i>March 28</i>
<i>April 11</i>	<i>May 9</i>	<i>June 13</i>
<i>April 25</i>	<i>May 23</i>	<i>June 27</i>
<i>July 11</i>	<i>August 15</i>	<i>September 12</i>
<i>July 25</i>	<b><i>(One meeting in August)</i></b>	<b><i>Thurs., September 29</i></b>
<b><i>Tues., October 11</i></b>	<i>November 14</i>	<b><i>Tues., December 6, 6:00 pm*</i></b>
<i>October 24</i>	<i>November 28</i>	<i>December 12, 6:00 pm</i>
		<b><i>Tues., December 27</i></b>

***Thursday, January 5, 2023, 7:00 pm – Reorganization***

\*APPOINTMENTS MEETING

**RESOLUTION 2022-020  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM ESTABLISHING 2022 TOWNSHIP COMMITTEE REGULAR  
MEETING DATES**

**BE IT FURTHERED RESOLVED** that a certified copy of this resolution shall be provided to the Observer Tribune and the Daily Record, filed with the Township Clerk of the Township of Mendham and mailed to any other person requesting notices of meetings of the Township Committee pursuant to N.J.S.A. 10:4-19 who had paid the required fee for such notices.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-021**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING 2022 OFFICE HOURS AND HOLIDAY SCHEDULE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following hours be established for 2022:

Municipal Offices shall be open Monday through Friday from 8:30am to 4:00pm

SUMMER HOURS– JULY 4<sup>TH</sup> THROUGH SEPTEMBER 2<sup>ND</sup>

Monday thru Thursday: 8:00am to 4:00pm

Friday: 8:00am to 1:00pm

**BE IT FURTHER RESOLVED** that pursuant to Section 45-4c. of the Code of the Township of Mendham the following holidays will be observed during the calendar year 2022.

New Year's Day	January 3 <sup>rd</sup>
Martin Luther King's Day	January 17 <sup>th</sup>
President's Day	February 21 <sup>st</sup>
Good Friday	April 15 <sup>th</sup>
Memorial Day	May 30 <sup>th</sup>
Independence Day	July 4 <sup>th</sup>
Labor Day	September 5 <sup>th</sup>
Columbus Day	October 10 <sup>th</sup>
Thanksgiving Day	November 24 <sup>th</sup>
Day after Thanksgiving	November 25 <sup>th</sup>
Christmas Day	December 26 <sup>th</sup>

Full time employees of the Township will also be entitled to one floating holiday per calendar year, to be taken at the option of the employee, upon two weeks' notice in writing and with the approval of the department head.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-022**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVING**  
**THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM**

**WHEREAS**, a Cash Management Plan (the “Plan”) has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Mendham; and

**WHEREAS**, the Plan is intended to assure that all public funds identified in the Plan are deposited in interest bearing deposits or otherwise invested in Permitted Investments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, in the County of Morris, as follows:

1. The Cash Management Plan of the Township of Mendham is hereby approved.
2. The Chief Financial Officer of the Township is hereby designated as the Custodian of the accounts covered by the Cash Management Plan.
3. The Cash Management Plan shall be in effect from January 1, 2022 through December 31, 2022.
4. The Cash Management Plan of the Township of Mendham is attached hereto and made a part of this Resolution.

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS, NEW JERSEY**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mendham, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- Current Fund
- General Capital Fund
- Sewer Utility Funds
- Sewer Capital
- Payroll and Payroll Agency Accounts
- Central Disbursement Account
- Dedicated Trust Funds (Animal, Recreation Commission, Open Space, Public Defender, Forfeited Assets, Storm Recovery, Police Donations, Other Donations, Escrow, SUI, Municipal Alliance, Off Duty – Police Road Detail, POAA, Environmental Committee, Accumulated Absence, Ralston Playground, Historic Preservation)

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by two of four authorized signatures, namely the Mayor, Deputy Mayor, Administrator, and CFO, with the exception of school funds, county funds, and debt service which may be made by wire transfers authorized by the CFO.

**III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

#### **IV. DESIGNATION OF DEPOSITORIES**

All depositories must be approved by the State of New Jersey with a Governmental Unit Depository Protection Act Certification (GUDPA). This is with regards to where checking, savings, trust, and escrow funds are kept. Certificates of Deposits (CD's) and investments may be, at the discretion of the Designated Official (and in accordance with all applicable state and federal laws) kept at depositories "outside" of the Township of Mendham, but within the State of New Jersey.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

The Provident Bank  
Bank of America  
NJ ARM  
Valley National Bank  
TD Bank  
PNC Bank  
Lakeland Bank  
Wells Fargo Bank  
JP Morgan Chase Bank  
First Hope Bank  
Peapack Gladstone Bank  
Capital One Bank  
Santander  
Investors Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

#### **V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Lincoln Financial, AIG-Valic, Axa Equitable

#### **VI. AUTHORIZED INVESTMENTS**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and



- (c) which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

**VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall

be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

#### **VIII. REPORTING REQUIREMENTS**

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- (a) The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- (b) The amount of securities or Deposits purchased or sold during the immediately preceding month.
- (c) The class or type of securities purchased or Deposits made.
- (d) The book value of such Deposits or Permitted Investments.
- (e) The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- (f) The fees incurred to undertake such Deposits or Permitted Investments.
- (g) The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- (h) All other information which may be deemed reasonable from time to time by the governing body of the Township.

#### **IX. TERM OF PLAN**

This Plan shall be in effect from January 1, 2022 to December 31, 2022. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**RESOLUTION 2022-023**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES**

**BE IT RESOLVED**, by the Township Committee of the Township of Mendham that the rate of interest to be charged on delinquent taxes and/or delinquent sewer charges shall be as follows:

For taxes not in arrears, 0% for nine (9) calendar days following the due date. Taxes not paid during this ten-day period shall be deemed to be in arrears as of the said first day of the month.

For taxes in arrears, 8% per annum on the first \$1,500 of the delinquency, 18% per annum on any amount in excess of \$1,500, both to be increased to the maximum allowed by law in the event of an increase in the statutory maximum.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 54:4-67, as amended, a penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay said delinquency prior to the end of the calendar year. The penalty so charged is hereby fixed at 6% of the amount of the delinquency; and if taxes are fully paid and satisfied for that calendar year by the holder of an outstanding tax sale certificate, the holder shall be entitled to receive the same 6% penalty as part of the amount required to redeem such certificate of sale; and

**BE IT FURTHER RESOLVED**, that interest on delinquent sewer charges will be at the same rate as for delinquent taxes; and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 54:5-26, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C.54-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed twenty-five (\$25.00) for each notice for a particular property; and that the Township Committee has determined the fee to be established for each tax sale notice for a particular property that is mailed in lieu of advertisement will be twenty-five (\$25.00) dollars.

**NOW, THEREFORE BE IT RESOLVED**, that the Collector of Taxes and the Collector of Sewer Fees be and is hereby directed to collect interest on taxes and sewer fees in accordance with the terms of this resolution.

This resolution shall take effect immediately.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM, IN  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-024**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**ADOPTING 2022 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM**

**WHEREAS**, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

**WHEREAS**, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$2,321,883 for the Current Fund; \$55,475 for Mendham Sewer East; and \$34,086 for the Mendham West Sewer Utility.

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations are hereby made for 2022;

**CURRENT FUND:**

DEPARTMENT	TYPE	2022 TEMPORARY BUDGET
General Administration	Salaries & Wages	\$55,000
General Administration	Other Expenses	\$20,000
Mayor & Council	Salaries & Wages	\$4,200
Mayor & Council	Other Expenses	\$2,100
Municipal Clerk	Salaries & Wages	\$25,000
Municipal Clerk	Other Expenses	\$4,000
Finance Administration	Salaries & Wages	\$35,000
Finance Administration	Other Expenses	\$12,000
Annual Audit	Other Expense	\$25,000
Management Information Systems	Other Expenses	\$30,000
Assessment of Taxes	Salaries & Wages	\$15,500
Assessment of Taxes	Other Expenses	\$3,000
Collection of Taxes	Salaries & Wages	\$14,000
Collection of Taxes	Other Expenses	\$2,000
Legal - General	Other Expenses	\$40,000
Engineering Services & Costs	Other Expenses	\$11,900
Environmental Commission	Other Expenses	\$130
Historic Preservation	Other Expenses	\$130
Planning Board	Salaries & Wages	\$3,100
Planning Board	Other Expenses	\$7,000
Board of Adjustment	Salaries & Wages	\$3,500
Board of Adjustment	Other Expenses	\$1,000
General Liability Insurance	General Liability Insurance	\$85,700
Workers Compensation Insurance	Workers Compensation Insurance	\$65,000
Group Insurance Plan for Employees	Group Insurance Plan	\$280,000
Police	Salaries & Wages	\$550,000

Police	Other Expenses	\$30,000
Emergency Management Services	Salaries & Wages	\$250
Emergency Management Services	Operating Expenses	\$100
Fire Prevention / Fire Inspection	Salaries & Wages	\$3,000
Fire Prevention / Fire Inspection	Other Expenses	\$1,500
Aid to Fire Companies	Other Expenses	\$20,000
Fire Cisterns	Other Expenses	\$1,500
Fire Hydrant Service	Other Expenses	\$25,000
Streets and Road Repairs and Maintenance	Salaries & Wages	\$250,000
Streets and Road Repairs and Maintenance	Other Expenses	\$55,000
Snow Removal	Other Expenses	\$55,000
Storm Water	Other Expenses	\$8,000
Sanitation	Trash Removal	\$120,000
Public Building and Grounds	Other Expenses	\$25,000
Board of Health	Salaries & Wages	\$9,500
Board of Health	Other Expenses	\$2,000
Health Services Contract	Health Services Contract	\$20,000
Animal Control	Other Expenses	\$5,000
Senior Citizens	Other Expenses	\$7,500
Recreation Department	Salary & Wages	\$10,000
Recreation Department	Operating Expenses	\$4,000
Maintenance of Parks	Other Expenses	\$40,000
Municipal Court	Other Expenses	\$35,000
Construction Code Official	Salaries & Wages	\$30,000
Construction	Other Expenses	\$5,000
Other Code Enforcement	Salaries & Wages	\$28,000
Utilities	Utilities	\$90,000
Social Security System (OASI)	Operating Expenses	\$76,273
DCRP	Operating Expenses	\$1,000
Maintenance of Free Public Library	Operating Expenses	\$70,000
<i>TOTAL</i>		\$2,321,883

**SEWER UTILITY EAST:**

DEPARTMENT	TYPE	2022 TEMPORARY BUDGET
Appropriations	Other Expenses	55,475

**SEWER UTILITY WEST:**

DEPARTMENT	TYPE	2022 TEMPORARY BUDGET
Appropriations	Other Expenses	\$34,086

This resolution shall take effect immediately.

Adopted: January 5, 2022

**RESOLUTION 2022-025**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON**  
**TOWNSHIP CHECKS**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that Provident Bank is hereby designated as depository for Township funds;

**BE IT FURTHER RESOLVED** that the Mayor, Deputy Mayor, Chief Financial Officer, Township Clerk, Business Administrator are authorized to sign checks for the withdrawal of funds from the above-mentioned depositories and all checks must be signed by two of the above-named Officials of the Township;

**BE IT FURTHER RESOLVED** that all Officials of the Township of Mendham shall be bonded as required by law.

This resolution shall take effect immediately.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM, IN  
THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-026**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE RE-AFFIRMATION OF THE POLICY & PROCEDURES MANUAL OF THE**  
**MUNICIPALITY**

**WHEREAS**, the Municipality has a Policies & Procedures Manual which has been established to ensure Employees and prospective Employees are treated in a manner consistent with all applicable employment laws, regulations and protocols; and

**WHEREAS**, the Township places great value and consideration in relation to the health, well-being and safety of its Employees; and

**WHEREAS**, said Manual is also in accordance with the requirements promulgated by the Morris County Municipal Joint Insurance Fund and under the auspices of the New Jersey Municipal Excess Liability Fund; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Township of Mendham, County of Morris, State of New Jersey the Manual previously adopted by Resolution is hereby reaffirmed to serve as the Township’s Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Municipality.

**BE IT FURTHER RESOLVED**, the Township will continue to monitor changes in Federal and State Statutes and Regulations to ensure continued compliance with applicable laws, regulations and policies that impact the employment practices of the Municipality.

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be maintained on file in the Township Clerk’s office and shall also be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Municipality.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-027**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM TO AFFIRM THE TOWNSHIP OF MENDHAM CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Township of Mendham to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the Township of Mendham has determined that certain procedures need to be established to accomplish this policy.

**NOW, THEREFORE BE IT ADOPTED** by the Township Committee of the Township of Mendham, County of Morris, State of New Jersey that:

**Section 1:** No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.



**Section 8:** At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Administrator. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township’s commitment to the implementation and enforcement of this policy.

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-028**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Historic Preservation Committee for the terms as indicated:

<b>Robert Scialla</b> <i>Class A member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2025</i>
<b>Patricia Zimmerman</b> <i>Class B member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2025</i>
<b>Melissa Saharko</b> <i>Class C member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2025</i>
<b>James Zemaitis</b> <i>Class C member</i>	<i>Re-appointed</i>	<i>4 years</i>	<i>12/31/2025</i>
<b>Sam Tolley</b> <i>Class C Member</i>	<i>Newly Appointed</i> <i>(C. Holquist)</i>	<i>4 years</i>	<i>12/31/2025</i>
<b>Helen Wall</b> <i>Class C member</i>	<i>Newly Appointed</i> <i>(V. Brown)</i>	<i>4 years</i>	<i>12/31/2025</i>

This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2022-029**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING MEMBER(S) TO THE MORRIS COUNTY COMMUNITY DEVELOPMENT REVENUE**  
**SHARING ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Mendham that the following appointments are made to the Morris County Development Revenue Sharing Advisory Committee for the terms as indicated:

<b><i>Swathi Karri</i></b> <i>Regular Member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
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<b><i>Amalia Duarte</i></b> <i>Regular member</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2022</i>
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This resolution shall take effect immediately

Adopted: January 5, 2022

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2022.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk