**Access Information for the Virtual Meeting can be found on the last page of this document. **



TOWNSHIP COMMITTEE TOWNSHIP OF MENDHAM June 8, 2020 VIRTUAL MEETING 7:30 PM REGULAR MEETING

ROLL CALL

Mr. Baio Ms. Duarte Mr. Monaghan Mr. Orlins Mayor Neibart

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 3, 2020. The Notice of Change in Meeting Format was given to the Daily Record and Star Ledger on June 2, 2020. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

SALUTE TO THE FLAG

COVID-19 UPDATE

PROCLAMATION

Pride Month - June 2020

ANNOUNCEMENTS

OPEN TO THE PUBLIC

APPROVAL OF MINUTES

- Regular Meeting Minutes of April 13, 2020
- Regular Meeting Minutes of April 28, 2020

RESOLUTIONS

2020-108	Resolution of the Township Committee of the Township of Mendham Cancellation of Unexpended Improvement Authorizations in General Capital Fund
2020-109	Resolution of the Township Committee of the Township of Mendham Correcting the Allocation of Funds in Resolution 2019-111 for the Cancellation of Unexpended Improvement Authorizations in Sewer Utility East and Sewer Utility West
2020-110	Resolution of the Township of Mendham, County of Morris, State of New Jersey

Authorizing the Award of a Non-Fair and Open Professional Services Contract

Without Competitive Bidding to for French and Parrello Associates, PA for Engineering Services associated with Pitney Park

2020-111 Resolution of the Township Committee of the Township of Mendham To Approve Settlements of Real Property Tax Appeals

2020-112 Resolution of the Township Committee of the Township of Mendham Authorizing Staff Appointments for the Department of Recreation Winter 2020 Ski Club

2020-113 Resolution of the Township Committee of the Township of Mendham Authorizing the Issuance of a Temporary Use Certificate for Outside Dining

2020-114 Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

ORDINANCE FOR SECOND READING / PUBLIC HEARING

O4–2020 An Ordinance of the Township of Mendham Providing for Various Capital Improvements and Appropriating \$290,000 Therefore, from the Capital Improvement Fund

Amended and Re-Introduced / First Reading held on May 26, 2020

O7-2020 An Ordinance of the Township of Mendham, In the County of Morris, New Jersey, Supplementing Ordinance 2017-14 Establishing the Sewer Service Charges for the Mendham East Water Pollution Control System

Introduction / First Reading held on May 26, 2020

OPEN TO THE PUBLIC

DISCUSSION

- Administration
- Liaison Reports
 - Construction
 - Communication Committee, Marketing
 - o DPW
 - Environmental Commission
 - Finance Committee
 - Fire Department
 - First Aid Squad
 - Historic Preservation
 - Library
 - Mendham Sewer East & West
 - Mendham Township School District
 - o Mendham TV
 - Planning Board
 - Police
 - Pitney Park

- o Recreation Committee
- Regional School District
- Shared Court
- Stigma-Free Initiative
- Surrounding Town Outreach
- o Tax Assessor
- o Tree Committee
- Wildlife Management
- Zoning Board
- o Recreation Committee
- Regional School District
- Shared Court
- Stigma-Free Initiative

ADJOURN

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM CANCELLATION OF UNEXPENDED IMPROVEMENT AUTHORIZATIONS IN GENERAL CAPITAL FUND

WHEREAS, there are Unexpended Improvement Authorizations in the following amounts; and

ORDINANCE#	DESCRIPTION:	AMOUNT#	CANCELLING TO:
2018-20	Milling & Paving Corey Lane	\$116,956.83	Capital Improvement Fund \$41,118.03 Capital DOT Receivable \$75,838.80
2018-9	Milling & Paving Union Schoolhouse Lane	\$72,6000.37	Capital Improvement Fund \$69,484.80 Capital DOT Receivable \$3,115.57

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey that these projects have been completed and the Unexpended Improvement Authorizations in the amount of \$110,602.83 be cancelled to Capital Fund Balance, \$75,838.80 be cancelled to DOT Receivable for Corey Lane and \$3,115.57 be cancelled to DOT Receivable for Union Schoolhouse Lane.

Adopted: June 8, 2020

Attest:	TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS
Maria F. Coppinger, Township Clerk	Sarah Neibart, Mayor
	ship Clerk of the Township of Mendham, do hereby dopted by the Township Committee at a Regular
	Maria F. Coppinger, Township Clerk

TOWNSHIP OF MENDHAM CORRECTING THE ALLOCATION OF FUNDS IN RESOLUTION 2019-111 FOR THE CANCELLATION OF UNEXPENDED IMPROVEMENT AUTHORIZATIONS IN SEWER UTILITY EAST AND SEWER UTILITY WEST

WHERAS, Resolution 2019-111 was approved on July 8, 2019 authorizing the cancellation of unexpended balances in the below listed projects; and

WHEREAS, the 2019 audit has found discrepancies in the allocation of funds between Sewer East and Sewer West for the three generators installed in the Sewer East and Sewer West Utilities; and

WHEREAS, the CFO wishes to re-allocate \$10,216.31 from Sewer West's Capital Improvement Fund to Sewer East's Capital Improvement to reflect the below revised allocation:

ORDINANCE#	DESCRIPTION:	ORIGINAL AMOUNT	REVISED AMOUNT
2017-8A	Generators – FEMA Grant Sewer Utility East	\$40,080.86	\$50,297.17
2017-8B	Generators – FEMA Grant Sewer Utility West	\$40,216.31	\$30,000.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, \$10,216.31 be re-allocated from Sewer West's Capital Improvement Fund to Sewer East's Capital Improvement Fund.

Adopted: June 8, 2020

Attest:	TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS
Maria F. Coppinger, Township Clerk	Sarah Neibart, Mayor
	ship Clerk of the Township of Mendham, do hereby ted by the Township Committee at a Regular Meeting
	Maria F. Coppinger, Township Clerk

RESOLUTION OF THE TOWNSHIP OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO FOR FRENCH AND PARRELLO ASSOCIATES, PA FOR ENGINEERING SERVICES ASSOCIATED WITH PITNEY PARK

WHEREAS, the Township of Mendham has a need to appoint a licensed professional engineer as a non-fair and open contract pursuant to the provisions of *N.J.S.A.* 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, French and Parrello Associates, PA of Wall, New Jersey will provide licensed professional engineer services as sought by the Township of Mendham and outlined in a contract on file in the Office of the Township Clerk in an amount not to exceed \$58,300 for engineering services for the development of Pitney Park; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, French and Parrello Associates, PA has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mendham with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C.* 5:30-5.4, said funds to be encumbered from account C-04-55-016-001.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with French and Parrello Associates, PA of Wall, New Jersey not to exceed \$58,300 for engineering and survey services in the following project: Development of Pitney Park.

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: June 8, 2020	
Attest:	TOWNSHIP OF MENDHAM,
	IN THE COUNTY OF MORRIS
Maria F. Coppinger, Township Clerk	Sarah Neibart, Mayor
	Clerk of the Township of Mendham, do hereby certify

<u>CERTIFICATION</u> I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on June 8, 2020.

Maria F. Coppinger, Township Clerk

RESOLUTION 2020-111 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM TO APPROVE SETTLEMENTS OF REAL PROPERTY TAX APPEALS

WHEREAS, the municipal tax assessor and tax appeal counsel have negotiated settlements of real a property tax appeals pending in the Tax Court of New Jersey; and

WHEREAS, the settlements are conditioned upon approval by the governing body of the Township of Mendham.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the following proposed settlements are approved:

- 1.Block 104.02, Lot 14 2017, 2018, 2019 and 2020 assessments to be reduced to \$1,231,000, resulting in a total anticipated refund to the taxpayer in the amount of \$5,214 for tax years 2017, 2018 and 2019, and a credit for tax year 2020.
- 2.Block 144, Lot 33 2018 and 2019 assessments to be reduced to \$800,000, resulting in a total anticipated refund to the taxpayer in the amount of \$9,644.00.
- 3.Block 123, Lot 26 2018 assessment to be reduced to \$1,225,000; 2019 assessment to be reduced to \$1,125,000, resulting in a total anticipated refund to the taxpayer in the amount of \$11,327.38.

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on June 8, 2020.

Maria F. Coppinger, Township Clerk

Adopted: June 8, 2020

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING STAFF APPOINTMENTS FOR THE DEPARTMENT OF RECREATION WINTER 2020 SKI CLUB

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following named persons be paid from the Recreation Trust in accordance with the following:

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Stephen Riecker, Chaperone	\$11.00/hour			
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, approves the hiring of seasonal employees and a copy of this resolution be provided to the Recreation Director and the Chief Financial Officer.				
Adopted: June 8, 2020				
Attest:	TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS			
Maria F. Coppinger, Township Clerk	Sarah Neibart, Mayor			
<u>CERTIFICATION</u> : I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on June 8, 2020.				
	Maria F. Coppinger, Township Clerk			

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM TO AUTHORIZE THE ISSUANCE OF A TEMPORARY CERTIFICATE OF OCCUPANCY FOR OUTDOOR DINING IN TENTS

WHEREAS, on March 21, 2020, Governor Murphy signed Executive Order No. 107 which limited restaurants to offer only food delivery and/or take-out services in accordance with their existing liquor licenses to mitigate the spread of COVID-19; and

WHEREAS, on June 3, 2020, Governor Murphy signed Executive Order No. 150 which permits restaurants to offer in-person service at outdoor areas starting at 6:00am on June 15, 2020, provided that the establishment complies with certain safety, health, and social distancing requirements issued by the New Jersey Department of Health; and

WHEREAS, commercial activities in the Township of Mendham are regulated through the Land Use/Site Plan Process to address public health and safety issues; and

WHEREAS, to formally seek Land Use and Construction Code compliance for outdoor dining requires an extensive, regulated process thereby negating the goal of the Governor to restart the State economy and the Township Committee's support of the phased reopening effort.

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM that:

- On an emergency basis due to the time constraints impacting the restarting of the State's
 economy, the Township Committee hereby waives existing zoning restrictions that would
 prevent the serving of food outside of the normal restaurant structure using tents or other
 temporary structures provided that temporary structure is on property owned by the
 applicant.
- 2. On an emergency basis due to the time constraints impacting the restarting of the State's economy, the Township Committee hereby waives existing detailed site plan review procedures and substitutes the abbreviated procedures outlined in this Resolution provided that temporary structure is on property owned by the applicant.
- 3. The Zoning Official is hereby authorized to issue a temporary zoning use permit for any Township restaurant or food establishment that was lawfully operating prior to the March closure of all indoor eating establishments. Said temporary use permit shall remain in effect for the remainder of 2020 unless superseded by the Township Committee or Executive Action by the Governor.
- 4. The Construction Official is hereby authorized to issue a Temporary Certificate of Occupancy for any Township restaurant or food establishment that was lawfully operating

prior to the March closure of all indoor eating establishments upon approval by the

relevant construction code officials, the Fire Prevention Official, the Police Chief, and the

Local Board of Health Officials. Said temporary use permit shall remain in effect for the

remainder of 2020 unless superseded by the Township Committee or Executive Action by

the Governor.

5. In order to assist the local businesses in this process, the Township Committee hereby

authorizes the waiver of all fees relating to the required inspections and licensing necessary

to reopen a local business for outside dining.

6. If the local business establishment had an approved liquor license prior to the March 2020

closing, the Township Committee agrees to allow the extension of the use of that license to

an outside eating area owned by or under the legal control of the license holder subject to

the temporary approvals issued by the State Alcoholic Beverage Control Board and required

local approvals of the Township Clerk and Police Chief without further review by the

Township Committee.

7. The above approvals do not apply to structures located upon public property.

Adopted: June 8, 2020

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

<u>CERTIFICATION</u> I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on June 8, 2020.

Maria F. Coppinger, Township Clerk

RESOLUTION 2020-114 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: June 8, 2020	
Attest:	TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS
Maria F. Coppinger, Township Clerk	Sarah Neibart, Mayor
	nship Clerk of the Township of Mendham, do hereby oted by the Township Committee at a Regular Meeting
	Maria F. Coppinger, Township Clerk

Bills list can be found on the website under the agenda & minutes tab. Locate the meeting date and click on "other docs."

TOWNSHIP OF MENDHAM MORRIS COUNTY – NEW JERSEY ORDINANCE 04-2020

AN ORDINANCE OF THE TOWNSHIP OF MENDHAM PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND APPROPRIATING \$290,000 THEREFORE, FROM THE CAPITAL IMPROVEMENT FUND

BE IT ORDAINED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

Section 1. The funding for the Various Capital Improvements is hereby authorized and such cost is not to exceed \$290,000.

Section 2. The several improvements hereby authorized are as follows:

Fire Department – PPE Gear, Equipment, Major Apparatus Repairs	\$50,000
Police Department - Police Vehicle(s)	\$50,000
Recreation Department – Various capital improvements to recreation areas including but not limited to irrigation system for India Brook Field, Park Furnishings, Sporting Fields and any other Township owned property used for recreation activities.	\$15,000
Township Signs – Repair and/or Replace	\$5,000
Department of Public Works- Various Road Improvements	\$170,000
Total	\$290,000

Section 3. The funding for the Various Improvements is hereby appropriated from the Capital Improvement Fund.

Section 4. This ordinance shall take effect following passage and publication as provided by law.

TOWNSHIP OF MENDHAM MORRIS COUNTY – NEW JERSEY ORDINANCE 07-2020

AN ORDINANCE OF THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, SUPPLEMENTING ORDINANCE 2017-14 ESTABLISHING THE SEWER SERVICE CHARGES FOR THE MENDHAM EAST WATER POLLUTION CONTROL SYSTEM

WHEREAS, Ordinance 10-96 entitled "An Ordinance of the Township of Mendham, in the County of Morris, New Jersey, Establishing Sewer Services charges for the Mendham East Water Pollution Control System" established sanitary sewer service fees to be charged to the owners of properties served by such system; and

WHEREAS, Ordinance 10-96 was amended by Ordinance 17-97, Ordinance 21-2003, Ordinance 28-2006, and Ordinance 14-2007, ordinance 15-2015; and ordinance 2017-14; and

WHEREAS. The Sanitary Sewer System is experiencing sewage flows in excess of the capability of the Sewer Treatment Plant requiring these excess flows to be taken to an alternate sewage facility for disposal; and

WHEREAS, under ordinance 2019 - 08, entitled "An Ordinance of the Township of Mendham amending and supplementing chapter 272 entitled Sewers, Article iv Use of Public Sewers", the expense of properly disposing of the excess flows that can be identified as coming from specific residences, can be charged to the owners of those residences are liable for the expense of properly disposing of the excess flows; and

WHEREAS, the cost of disposing of these excess sewage flows not chargeable to specific users was not included in the calculation of the costs to be recovered from the standard operation of the Sewer Treatment Plant (East) since these costs are intermittent and unpredictable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mendham, County of Morris, New Jersey, that Ordinance 2017-14 is revised to read as follows:

SECTION ONE:

1. The owner of every property connected to and served by the Mendham East Water Pollution Control System (a self-liquidating municipal utility established by Ordinance 8-96 entitled "An Ordinance of the Township of Mendham, in the County of Morris, New Jersey, Providing for the Acceptance of the Mendham East Water Pollution Control System and its Operating and Maintenance by the Township as a Self-Liquidating Municipal Utility") shall pay to the Township an annual service charge in accordance with the following schedule:

<u>Property Use</u>	Annual Service Charge
Single-family dwelling unit and Condominium dwelling unit:	
1 Bedroom Dwelling	\$1,033
2 Bedroom Dwelling	\$2,067
3 Bedroom Dwelling	\$3,100

4 Bedroom Dwelling	\$4,134
5 Bedroom Dwelling	\$5,166

- 2. If the sewage flows to the Sewer Treatment Plant should exceed the design and NJDEP permitted plant flows and cannot be attributable to specific users, and these excess flows must be disposed of in alternate sewage treatment facilities in accordance with the regulations of the New Jersey Department of Environmental Protection, then the cost of the disposal of these excess flows shall be added to the quarterly bill to be rendered to all of the Utility customers. These added cost shall be shared by the utility customers pro rata in accordance with the individual customer's existing share of the quarterly charge established in Paragraph 1 of this ordinance.
- 3. The annual service charges provided in Paragraph 1 of this ordinance plus the excess flow charge provided in Paragraph 2 of this ordinance shall be billed by the Collector of Taxes of the Township and be due and payable quarter-annually on February 1, May 1, August 1 and November 1 in each and every year.
- 4. If any bill for service charges remains unpaid after the due date, the amount due shall bear interest at the rate of eight percent (8%) per annum up to \$1,500 and eighteen percent (18%) over \$1,500. No interest shall be charged if payment of any quarterly service charge is made within the tenth calendar day following the date upon which the quarterly service charge became due. Service charges, and any interest thereon, provided by this Ordinance shall be liens on the respective properties against which such charges are made, and the payment may be enforced in the same manner provided for the collection of taxes.
- 5. All service fees received by the Township pursuant to this ordinance shall be dedicated revenues to adequately meet the managerial, professional, overhead and all other operating expenses of the Mendham East Water Pollution Control System in accordance with the provisions of the Local Budget Law, N.J.S.A. 40A:4-1 et.seq.
- 6. The rate structure established herein shall be effective January 1, 2018 and continue thereafter until amended or modified.

SECTION TWO:

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason found to be unconstitutional or unenforceable, such decision shall not affect the remaining portion of this ordinance.

SECTION THREE:

All ordinances of the Township of Mendham which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION FOUR:

This ordinance shall take effect upon final passage and publication thereof as provided by law.

CLICK THE LINK BELOW TO JOIN THE WEBINAR

When: Jun 8, 2020 07:30 PM Eastern Time (US and Canada)

Topic: Township Committee Meeting

Please click the link below to join the webinar:

https://us02web.zoom.us/j/83207348300?pwd=VVJGZkxYcFZEc1U3Q2hwWU9DSXEvdz09

Password: 021071

Or iPhone one-tap:

US: +13126266799,,83207348300#,,1#,021071# or +16465588656,,83207348300#,,1#,021071# Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 832 0734 8300

Password: 021071

International numbers available: https://us02web.zoom.us/u/kcKjNHIBS2

Public input will be available during the 'open to the public' session via the webinar option or telephone option. The Township Committee will also accept comments or questions in advance of the meeting at mtclerk@mendhamtownship.org.