



**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM
REGULAR MEETING**

DATE: Monday, April 12, 2021

TIME: 6:00 PM - Township Committee: Executive Session (Personnel)
7:30 PM - Regular Meeting

LOCATION: REMOTE VIA ZOOM
Access link and call-in numbers can be found on the last page of the agenda
www.zoom.us
Click on "Join a Meeting"
Webinar ID: 894 7638 8075
Passcode: 323628
Follow prompts

ROLL CALL

Mr. Baio
Ms. Duarte
Mr. Monaghan
Mr. Orlins
Mayor Neibart

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Star Ledger and Daily Record on March 3, 2021. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

2021-077 Resolution of the Township Committee of the Township of Mendham Providing for a Meeting not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – Personnel Matters

REGULAR MEETING START AT 7:30PM; AGENDA CONTINUES ON PAGE 2.

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SALUTE TO THE FLAG

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 6, 2021. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

PRESENTATION

- West Morris School District Budget
- Introduction to the 2020 Municipal Budget
- Budget Discussion
 - Recreation & Brookside Beach
 - Historic Preservation Committee & Pitney Park
 - Mendham Area Senior Transportation (MAST)
 - Fire Department Software

PROCLAMATION

April – Autism Awareness Month

OPEN TO THE PUBLIC

Please state your name and address for the record. Speakers are asked to limit their comments to 5 minutes.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

RESOLUTIONS

2021- 075

Resolution of the Township Committee of the Township of Mendham Amending Resolution 2021-075 Authorizing the Award of a Competitive Bidding Contract to Father Daughter LLC of Long Valley, New Jersey for Baseball Infield Maintenance (continued from prior meeting)

- 2021-078** Resolution of the Township Committee of the Township of Mendham to Approve Settlement of Real Property Tax Appeal
- 2021-079** Resolution of the Township Committee of the Township of Mendham Introduction of the 2021 Municipal Budget and Establish Hearing Date
- 2021-080** Resolution of the Township Committee of the Township of Mendham Authorizing a Three-Year Average for Covid 19 Affected Revenues in the 2021 Municipal Budget
- 2021-081** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Non-Fair and Open Professional Services Contract without Competitive Bidding to Natural Systems Utilities for Engineering Services for the Two Sewer Utilities in Mendham Township
- 2021-082** Resolution of the Township Committee of the Township of Mendham Appointing Various Members to the Sewer Advisory Committee (**pending**)
- 2021-083** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Non-fair and Open Professional Services Contract without Competitive Bidding to Cornerstone Architectural Group for Architectural Design and Base Construction Services for Construction of a New Police Facility at 4 West Main Street
- 2021-084** Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

ORDINANCE FOR SECOND READING / PUBLIC HEARING

- 05-2021** An Ordinance of the Township Committee of the Township of Mendham Amending the Stormwater Control Ordinance
Ordinance was introduced on March 22, 2021

ORDINANCE FOR INTRODUCTION

- 06-2021** An Ordinance of the Township of Mendham, in the County of Morris, New Jersey, Authorizing a Special Emergency Appropriation in the Amount of \$300,000 for the Reassessment of all Properties in the Township of Mendham Pursuant to N.J.S.A.40a:4-53 (B)
Public hearing scheduled for April 26, 2021
- 07-2021** An Ordinance of the Township of Mendham, in the County of Morris, New Jersey, Appropriation \$28,000 from the Capital Improvement Fund in the Mendham Sewer East Utility to Finance the Installation of a Hoist in the Sewer Treatment Plant
Public hearing scheduled for April 26, 2021

OPEN TO THE PUBLIC

Please state your name and address for the record. Speakers are asked to limit their comments to 5 minutes.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

DISCUSSION

The Sharing Project at DPW
 Conversion of Asphalt Dragon Trailer mounted equipment
 Status Report on Building Improvement Program Building

RESOLUTION 2021-075

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE AWARD OF A COMPETITIVE BIDDING CONTRACT TO FATHER DAUGHTER LLC. OF LONG VALLEY FOR BASEBALL INFIELD MAINTENANCE

WHEREAS, the Township Purchasing Agent publicly opened bids for on March 21, 2021 for Baseball Infield Maintenance Services to be provided to 5 Township owned baseball fields; and

WHEREAS, 4 bidders were contacted about the bid process, one bid was received, and that bid was determined to comply with the Bid requirements, to be in proper form and in compliance with the provisions of N.J.S.A. 40A:11-23.5 and the specifications as written; and

WHEREAS the bidder volunteered to reduce his bid to match funding availability in the Township; and

WHEREAS, the services provided in this bid will be provided for in the 2021 budget from accounts numbered 01-28-375-024 – Parks Other Expense.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Mendham, County of Morris, State of New Jersey, as follows:

1. The Township Committee hereby awards a contract to Father Daughter LLC. of Long Valley, New Jersey, for Baseball Infield Maintenance for 5 In infields cited in the Specifications dated March 8, 2021 in a total amount not to exceed \$20,000.
2. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with Father Daughter LLC. Of Long Valley, in accordance with its bid for said Baseball Infield Maintenance Services.
3. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: April 12, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on April 12, 2021.

RESOLUTION 2021-078
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM TO
APPROVE SETTLEMENT OF REAL PROPERTY TAX APPEAL

WHEREAS, the municipal tax assessor and tax appeal counsel have negotiated a settlement of real a property tax appeal pending in the Tax Court of New Jersey; and

WHEREAS, the settlement is conditioned upon approval by the governing body of the Township of Mendham.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the following proposed settlement is approved:

1. Block 123, Lot 26 – 2020 assessment to be reduced to \$1,000,000, resulting in a total anticipated refund to the taxpayer in the amount of \$9,664.61.

Adopted: April 12, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on April 12, 2021.

Maria F. Coppinger, Township Clerk

2021-079

Resolution of the Township Committee of the Township of Mendham Introduction of the 2021 Municipal Budget and Establish Hearing Date

RESOLUTION 2021-080

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING A THREE-YEAR AVERAGE FOR COVID 19 AFFECTED REVENUES IN THE 2021 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A: 4-26 has been amended to authorize the Director of the Division of Local Government Services to promulgate new standards for the anticipation of COVID 19 affected revenues for the FY 2021 budget; and

WHEREAS, for FY 2021 the Director authorizes use of a three-year average for the calculation of affected revenues which shall be calculated in a manner consistent with the reserve for Uncollected Taxes (RUT) calculation used for anomalous years; and

WHEREAS, the Revenues from the Municipal Court was adversely impacted by COVID 19 in 2020; and

WHEREAS, the actual cash collections for the Municipal Court for 2018 (\$74,100), 2019 (\$77,921) and 2020 (\$36,323) results in an average of \$62,781; and

WHEREAS, the Township Committee believe the cash collections for the budget year 2021 will improve over the 2020 year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, County of Morris, New Jersey that it approves the utilization of the three-year average method in computing the Township Municipal Court revenue anticipation of \$62,000 for the Budget year 2021.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Director of the Division of local Government Services

Adopted: April 12, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on April 12, 2021.

RESOLUTION 2021-081

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO NATURAL SYSTEMS UTILITIES FOR ENGINEERING SERVICES FOR THE TWO SEWER UTILITIES IN MENDHAM TOWNSHIP

WHEREAS, the Township of Mendham has a need to hire a professional engineer to provide expert advice on the operation and maintenance of the Mendham Township Sewer East and Mendham Township Sewer West; and

WHEREAS NATURAL SYSTEMS UTILITIES and James Hankins, P.E., Senior Managing Engineer, will provide engineering services for the affected sewer systems at an amount not to exceed \$18,000; as outlined in the proposal dated March 2, 2021 and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the provisions of N.J.S.A. 19:44A-20.4 or 20.5 concerning appointment through a non-fair and open contract require a resolution of the governing body when the total value of all such contracts in a year to a single firm exceed \$17,500; and

WHEREAS, NATURAL SYSTEMS UTILITIES will provide and submit a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mendham with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Township Chief Financial Officer will provide the funding for this contract in the 2021 Temporary and final budget for the Sewer East and Sewer West Utilities.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with NATURAL SYSTEMS UTILITIES not to exceed \$18,000 for a plant evaluation study and general consulting activities.

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: April 12, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on April 12, 2021.

Maria F. Coppinger, Township Clerk

2021-082

Resolution of the Township Committee of the Township of Mendham Appointing Various Members to the Sewer Advisory Committee **(Pending)**

RESOLUTION 2020-083

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CORNERSTONE ARCHITECTURAL GROUP FOR ARCHITECTURAL DESIGN AND BASE CONSTRUCTION SERVICES FOR CONSTRUCTION OF A NEW POLICE FACILITY AT 4 WEST MAIN STREET

WHEREAS, the Township of Mendham has a need to appoint a licensed professional architect through a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, Cornerstone Architectural Group did the feasibility analysis and design for the construction of a new Police facility at 4 West Main Street; and

WHEREAS, Cornerstone Architectural Group will provide licensed professional architectural services as sought by the Township of Mendham as outlined in a proposal dated February 8, 2021 in an amount not to exceed \$220,000; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS Cornerstone Architectural Group will provide and submit a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mendham with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from Bond Ordinance 2020- 12.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with Cornerstone Architectural Group not to exceed \$220,000 for architectural services as outlined in the Professional Services Contract attached to and made a part of this resolution.

BE IT FURTHER RESOLVED that the Mayor is authorized to sign this contract on behalf of the Township once the Township Attorney has approved of the document as to form and legality

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: April 12, 2021

Attest:

Maria F. Coppinger, Township Clerk

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on April 12, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-084
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: April 12, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on April 12, 2021.

Maria F. Coppinger, Township Clerk

ACCESS INFORMATION

TOWNSHIP COMMITTEE MEETING

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

<https://us02web.zoom.us/j/89476388075?pwd=dTJwYXlONUUt1YUUvNzA0SW5DVIRyZz09>

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+16465588656,,89476388075#,,,,*323628#

OR TELEPHONE:

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+1 301 715 8592 or

+1 346 248 7799 or

+1 669 900 9128 or

+1 253 215 8782

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