



**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM
REGULAR MEETING**

DATE: Monday, January 25, 2021

TIME: **6:00 PM Capital Budget Workshop**
7:30 PM Regular Session

LOCATION: REMOTE VIA ZOOM
Access link and call-in numbers can be found on the last page of the agenda
www.zoom.us
Click on "Join a Meeting"
Webinar ID: 894 7638 8075
Passcode: 323628
Follow prompts

ROLL CALL

Mr. Baio
Ms. Duarte
Mr. Monaghan
Mr. Orlins
Mayor Neibart

SALUTE TO THE FLAG

STATEMENT OF ADEQUATE NOTICE

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 6, 2021. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

OATHS OF OFFICE – RALSTON ENGINE COMPANY

COVID-19 UPDATE

ANNOUNCEMENTS

OPEN TO THE PUBLIC

Please state your name and address for the record. Speakers are asked to limit their comments to 5 minutes.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

MINUTES

Regular Session Meeting Minutes of September 22, 2020

CONSENT AGENDA

- 2021-040** Resolution of the Township Committee of the Township of Mendham Appointing Martin Slayne as Chairman of the Environmental Commission
- 2021-041** Resolution of the Township Committee of the Township of Mendham Appointing an Alternate Member to the (Morris County) Community Development Revenue Sharing Advisory Committee
- 2021-042** Resolution of the Township Committee of the Township of Mendham Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

REGULAR AENDA

- 2021-043** Resolution of the Township Committee of the Township of Mendham Appointing Liaisons for the Year 2021
- 2021-044** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Professional Services Contract to H2M Associates, Inc not to exceed \$5,000
- 2021-045** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of a Non-Fair and Open Professional Services Contract without Competitive Bidding to Phoenix Consulting Group for Recruitment Services
- 2021-046** Resolution of the Township Committee of the Township of Mendham Authorizing the Award of Contract for Road Resurfacing
- 2021-047** Resolution of the Township Committee of the Township of Mendham Authorizing Extending the Non-Fair and Open Professional Services Contract with EI Associates for Consultant Services for Septic Analysis of the Town Hall Renovations/ New Police Building Facilities
- 2021-048** Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

ORDINANCE FOR INTRODUCTION

- 03-2021** An Ordinance to Amend and Supplement Ordinance 12-2019, Entitled: "An Ordinance of the Township of Mendham Providing for the Milling and Paving of Cold Hill Road and Appropriating \$380,000 Therefore, including \$332,000 from the State of New Jersey Department of Transportation and \$48,000 from the Capital Improvement Fund" to Reflect Additional Funding Sources
Public hearing scheduled for February 8, 2021

ORDINANCE FOR SECOND READING / PUBLIC HEARING

- 02-2021** An Ordinance of The Township of Mendham Establishing a Finance Advisory Committee
Introduced on January 11, 2021.

Pending Ordinance - Introduced on January 11, 2021; Public Hearing scheduled for February22, 2021

- 01-2021** An Ordinance of the Township of Mendham Deleting Chapter 11 and Creating a New Chapter 11 "Stormwater Control Ordinance"

OPEN TO THE PUBLIC

Please state your name and address for the record. Speakers are asked to limit their comments to 5 minutes.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

DISCUSSION

- Fire Apparatus Discussion
- Municipal Facilities Status Report
- Drakewick Sewers
- Request for Proposal – Landscaping Services

ADJOURN

RESOLUTION 2021-040
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MARTIN SLAYNE AS CHAIRMAN OF THE ENVIRONMENTAL COMMISSION

WHEREAS, each year the Mayor shall designate one of the regular members to serve as Chairman of the Environmental Commission; and

WHEREAS, on June 23, 2020, Martin Slayne was appointed to serve Richard Cotter's unexpired term as Chairman of the Environmental Commission; and

WHEREAS, Mayor Neibart wishes to re-appoint Martin Slayne as Chairman of the Environmental Commission, effective January 1, 2021 to December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mendham, that the Township Committee concurs with the Mayor's designation to appoint Martin Slayne as Chairman of the Environmental Commission for the year 2021.

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-041
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING AN ALTERNATE MEMBER TO THE (MORRIS COUNTY) COMMUNITY DEVELOPMENT
REVENUE SHARING ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointment is made to the (Morris County) Community Development Revenue Sharing Advisory Committee for the terms as indicated:

Richard Avdoyan

Alternate Member

12/31/2021

This resolution shall take effect immediately

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-042

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Mendham is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Mendham to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
 - o **IRONIA ROAD**
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.



(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

- o **TOWNSHIP ADMINISTRATOR POSITION / CHIEF FINANCIAL OFFICER POSITION**



(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris and State of New Jersey, assembled in public session on **January 25, 2021 at 7:30 P.M.** in the Township Municipal Building, 2 West Main Street, Brookside, New Jersey, that the Township Committee shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-043
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING LIAISONS FOR THE YEAR 2021

BE IT RESOLVED, that the Township Committee of the Township of Mendham concurs with the Liaison appointments, as listed below, for the year 2021.

	LIAISON(S)
Construction	Baio
DPW	Monaghan
Environmental Commission	Duarte
Finance Committee	Neibart/Orlins
Fire Department	Baio
First Aid Squad	Duarte
Historic Preservation	Baio
Health, Board	Monaghan
Library	Monaghan
Mendham Sewer East & West	Duarte/Neibart
Mendham Township School District	Orlins
Mendham TV	Duarte
Planning Board	Baio
Police	Monaghan/Neibart
Recreation Committee	Neibart/Orlins
Regional School District	Neibart
Shared Court	Duarte
Stigma-Free Initiative	Duarte
Surrounding Town Outreach	Monaghan/Orlins
Tax Assessor	Orlins
Tree Committee	Neibart
Wildlife Management	Monaghan

Zoning Board	Baio
Police Station Design Comm	Baio/Neibart
Ad Hoc Marketing Committee	Duarte
Pitney Park	Baio/Monaghan

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-044
RESOLUTION OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING
THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO H2M ASSOCIATES, INC NOT TO EXCEED
\$5,000

WHEREAS, the Township of Mendham has a need to appoint a licensed professional planner for expert professional planning services for the Township Planning Board; and

WHEREAS, H2M Associates, Inc of Parsippany, New Jersey will provide licensed professional planning services as sought by the Township of Mendham in an amount not to exceed \$5,000; and

WHEREAS, the Chief Financial Officer will provide funds in the 2021 Budget for this amount pursuant to *N.J.A.C. 5:30-5.4*, in account 0-01-21-180-028.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with H2M Associates, Inc. of Parsippany, New Jersey, not to exceed \$5,000 for general planning services in 2021.

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk.

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-045

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PHOENIX CONSULTING GROUP FOR RECRUITMENT SERVICES

WHEREAS, the Township of Mendham has a need to hire a certified and experienced Chief Financial Officer / Qualified Purchasing Agent; and

WHEREAS, PHOENIX CONSULTING GROUP will provide recruitment services to accomplish this employment at a cost of \$12, 000; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the provisions of N.J.S.A. 19:44A-20.4 or 20.5 concerning appointment through a non-fair and open contract require a resolution of the governing body when the total value of all such contracts in a year to a single firm exceed \$17,500; and

WHEREAS, PHOENIX CONSULTING GROUP Associates will provide and submit a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mendham with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Township Chief Financial Officer will provide the funding for this contract in the 2021 Temporary and final budget.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with PHOENIX CONSULTING GROUP not to exceed \$12,000 for recruiting services to employ a certified Municipal Finance Officer.

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-046

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE AWARD OF CONTRACT FOR ROAD RESURFACING

WHEREAS, the Township of Mendham is a member of the Morris County Cooperative Pricing System and wishes to utilize the contract for Road Resurfacing for Improvements to Corey Lane; and

WHEREAS, South State, Inc., Bridgeton, NJ has been awarded Contract #6 for Road Resurfacing through the Morris County Cooperative pricing Council of which the Township of Mendham is an active participant; and

WHEREAS, Denville Line Painting, Inc, Rockaway, NJ has been awarded contract #36 for Traffic Striping through the Morris County Cooperative pricing Council of which the township of Mendham is an active participant; and

WHEREAS, Allan Briteway, Electrical Utility Contractors, Inc, Whippany, NJ has been awarded contract #37 for Traffic Signal Maintenance & Repairs through the Morris County Cooperative pricing Council of which the township of Mendham is an active participant; and

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Mendham, County of Morris, and State of New Jersey that road resurfacing services Cold Hill Road, is awarded to South State, Inc. in the amount not to exceed \$204,835.00; Denville Line Painting for \$8,291.85, and Allan Briteway for \$30,062.50

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-047

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING EXTENDING THE NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH EI ASSOCIATES FOR CONSULTANT SERVICES FOR SEPTIC ANALYSIS OF THE TOWN HALL RENOVATIONS/ NEW POLICE BUILDING FACILITIES

WHEREAS, the Township of Mendham has authorized a contract with EI Associates to determine alternate methods for providing septic services for a proposed Police Facility at 4 West Main street; and

WHEREAS, EI Associates did the original septic analysis / design for the septic system serving the firehouse and adjacent municipal property on West Main Street, has reviewed this analysis, and is recommending that a septic system for 4 West Main Street be installed in the area between the projected new building and the West Main Street right of way and

WHEREAS to create this new septic system requires geotechnical work plus further analysis; and

WHEREAS, EI Associates will provide licensed professional engineer services for these technical services plus review on a time and material basis; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account C- 04-55-009-002.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with EI Associates not to exceed \$5,000 for engineering services.

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk.

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-048
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE PAYMENT OF BILLS

BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: January 25, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Clerk of the Township of Mendham, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Mendham Township Committee at a meeting held on January 25, 2021.

Maria F. Coppinger, Township Clerk

**Bills list can be found on the website under the
agenda & minutes tab. Locate the meeting date
and click on "other docs."**

**TOWNSHIP OF MENDHAM
MORRIS COUNTY – NEW JERSEY**

ORDINANCE 03-2021

**AN ORDINANCE TO AMEND AND SUPPLEMENT ORDINANCE 12-2019, ENTITLED:
“AN ORDINANCE OF THE TOWNSHIP OF MENDHAM PROVIDING FOR THE MILLING AND PAVING OF
COLD HILL ROAD AND APPROPRIATING \$380,000 THEREFORE, INCLUDING \$332,000 FROM THE STATE
OF NEW JERSEY DEPARTMENT OF TRANSPORTATION AND \$48,000 FROM THE CAPITAL
IMPROVEMENT FUND” TO REFLECT ADDITIONAL FUNDING SOURCES**

WHEREAS, ordinance 2019-12 provided funding for the improvement of Cold Hill Road; and

WHEREAS, the Township has received additional funding from N.J. American Water Company to pay for inspection and restoration services for the portion of Cold Hill Road scheduled to be repaved in ordinance 2019-12 due to the installation of a new water main in this road and the Township Auditor is requiring the original ordinance be revised to reflect this additional scope of work.

BE IT ORDAINED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that Ordinance 2019-12 is hereby amended to read as follows:

Section 1. The funding for the Milling and Paving of Cold Hill Road is hereby authorized and such cost is increased from to exceed \$380,000 to not to exceed \$474, 638.02

Section 2. The funding for the Milling and Paving of Cold Hill Road is hereby appropriated from Funds Due from the State of New Jersey Department of Transportation in the amount of \$332,000 and from Capital Improvement Fund in the amount of \$48,000 and from receipts received from N.J. American Water Company of \$94,638.02.

Section 3. This ordinance shall take effect in December 2020 when the N.J. American payments are received

Section 4: This ordinance shall take effect following passage and publication as provided by law.

INTRODUCED: 01/25/2021

ADVERTISED:

PUBLIC HEARING: 02/08/2021

ADOPTED:

ADVERTISED:

ATTEST:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

**TOWNSHIP OF MENDHAM
MORRIS COUNTY – NEW JERSEY**

ORDINANCE NO. 02-2021

**AN ORDINANCE OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MENDHAM
SUPPLEMENTING CHAPTER 10 OF THE CODE OF ORDINANCES, ADMINISTRATION OF GOVERNMENT,
TO ESTABLISH A NEW SUBSECTION 10:47 FINANCE ADVISORY COMMITTEE**

WHEREAS, over the past several years, the Township Committee has worked with resident volunteers on an Ad Hoc basis to assist the Township Committee in the municipal budgetary and capital planning processes; and

WHEREAS, this Ad Hoc Committee has been referred to as the Mendham Township Finance Committee; and

WHEREAS, the Finance Committee has assisted the Township Committee in conducting a transparent budget process through budget workshops and open discussions of department requests; and

WHEREAS, the Finance Committee has worked with the Mendham Township Chief Finance Officer (CFO) to develop a budget to introduce at the Township Committee level; and

WHEREAS, the Mendham Township Committee would like to formalize the Finance Committee as one of its standing committees; and

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Township Committee of the Township of Mendham, the County of Morris, NJ as follows:

SECTION ONE: - Chapter 10, Administration of Government, of the Code of Ordinances of the Township of Mendham is hereby supplemented by a new Subsection:

10-47: THE FINANCE ADVISORY COMMITTEE:

A. CREATION.

There is hereby created a Finance Advisory Committee of the Township of Mendham

B. MEMBERSHIP.

(1) - The Finance Advisory Committee of the Township of Mendham shall be composed of 7 members to be appointed as follows:

Class I: Up to 5 residents of the Township of Mendham, appointed at large by the Mayor and the Township Committee for a term of one year, said terms to commence on January 1st of each year.

Class II: The Mayor or his/her designee and the appointed Finance Liaison of the Township Committee.

(2) - In addition to the appointed membership, the Township Administrator and the Township Chief Financial Officer shall be ex officio members of the Finance Advisory Committee with the authority to attend all meetings of the Finance Advisory Committee, and to render advise and comment as appropriate.

(3) - In the event that any member of the Finance Advisory Committee shall resign or be unable to serve for any reason, the vacancy created thereby may be filled for the remainder of his/her term by the Township Committee.

C. POWERS AND DUTIES.

It shall be the duty of the Finance Advisory Committee of the Township of Mendham to:

- (1) Work in concert with the Township Committee to review discretionary budget requests of the Mendham Township Staff, Departments, and Volunteers Organizations.
- (2) To provide an additional perspective on budget requests and the financial needs of the Mendham Township community.
- (3) Other projects as directed by the Township Committee.

D. MEETINGS; OFFICERS.

- (1) - Meetings shall be held at such time and place as determined by the committee during their first meeting in January following the Mendham Township Committee Reorganization meeting.
- (2) - The Mayor or his/her designee will be responsible for chairing the committee and ensuring that meetings are advertised and minutes are taken.
- (3) – Since the Finance Advisory Committee contains less than a quorum of the Township Committee, the committee meetings are not subject to the Open Public Meetings Act; however, since the subject matter of the Finance Advisory Committee is the finances of the Township, all operations and capital budget hearings and deliberations shall be open to the public. The schedule of Finance Advisory Committee meetings shall be listed on the Township Website. The Finance Committee may decide at the committee's will to begin a meeting or recess a meeting to closed session.

SECTION TWO:

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason found to be unconstitutional or unenforceable, such decision shall not affect the remaining portion of this ordinance.

SECTION THREE:

All ordinances of the Township of Mendham which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION FOUR:

This ordinance shall take effect upon final passage and publication thereof as provided by law.

INTRODUCED: 01/11/2021

ADVERTISED: 01/16/2021

PUBLIC HEARING: 01/25/2021

ADOPTED:

ADVERTISED:

ATTEST:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Sarah Neibart, Mayor

ACCESS INFORMATION

TOWNSHIP COMMITTEE MEETING

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

[https://us02web.zoom.us/j/89476388075?pwd=dTJwYXlONUUt1YUUvNzA0SW5DVI
RyZz09](https://us02web.zoom.us/j/89476388075?pwd=dTJwYXlONUUt1YUUvNzA0SW5DVI
RyZz09)

Passcode: 323628

OR IPHONE ONE-TAP:

US: +13126266799,,89476388075#,,,,*323628# or
+16465588656,,89476388075#,,,,*323628#

OR TELEPHONE:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or
 +1 646 558 8656 or
 +1 301 715 8592 or
 +1 346 248 7799 or
 +1 669 900 9128 or
 +1 253 215 8782

Webinar ID: 894 7638 8075

Passcode: 323628

International numbers available: [https://us02web.zoom.us/j/89476388075?pwd=dTJwYXlONUUt1YUUvNzA0SW5DVI
RyZz09](https://us02web.zoom.us/j/89476388075?pwd=dTJwYXlONUUt1YUUvNzA0SW5DVI
RyZz09)