



**TOWNSHIP OF MENDHAM
REORGANIZATION MEETING
JANUARY 5, 2021 - 7:00 PM**

AGENDA STARTS ON PAGE 2

**PUBLIC NOTICE
MENDHAM TOWNSHIP, MORRIS COUNTY**

MENDHAM TOWNSHIP, MORRIS COUNTY – TOWNSHIP COMMITTEE NOTICE OF CHANGED MEETING FORMAT –The Township Committee will be conducting its regularly scheduled Reorganization Meeting at 7:00 p.m. on January 5, 2021 at Town Hall, 2 West Main Street, Brookside. Due to the COVID-19 State of Emergency, members of the public wishing to participate in the meeting may do so via the virtual platform Zoom at <https://zoom.us> - Webinar ID: 850 0516 9667 - Passcode: 692296. Additional call-in numbers are provided at www.mendhamtownship.org (under government tab, agenda / minutes tab) or by calling the Township Clerk at 973-543-4555 Ext. 211. There will be no in-person public attendance at the meeting.

ACCESS INFORMATION

When: January 5, 2021 07:00 PM Eastern Time (US and Canada)

Topic: Reorganization Meeting

Township Committee Meeting start time 7:00PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85005169667?pwd=bmNoK0RVUzJrRUNsTFVnendKVG05QT09>

Passcode: 692296

Or iPhone one-tap:

US: +13126266799,,85005169667#,,,,*692296# or
+16465588656,,85005169667#,,,,*692296#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1
669 900 9128 or +1 253 215 8782

Webinar ID: 850 0516 9667

Passcode: 692296

International numbers available: <https://us02web.zoom.us/j/85005169667>



**TOWNSHIP OF MENDHAM
REORGANIZATION MEETING
JANUARY 5, 2021 - 7:00 PM**

CALL TO ORDER BY TOWNSHIP CLERK

STATEMENT OF ADEQUATE NOTICE:

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 3, 2020. Notice of Change in Meeting format was given on December 30, 2020. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

SALUTE TO THE FLAG

INVOCATION – Father Michael Drury

STATEMENT OF DETERMINATION OF THE BOARD OF COUNTY CANVASSERS – Township Clerk

A Statement of Determination of the Board of Canvassers, relative to an Election held in the Township of Mendham, County of Morris and State of New Jersey, for the election of certain Municipal Officers for the Municipality on the 3rd day of November, 2020.

The said Board does determine that at the said election:

Amalia Duarte was duly elected to the office of Township Committee for the term of three (3) years.

SWEARINGS-IN

COMMITTEEMEMBER

- Oath of Office administered to Amalia Duarte

ROLL CALL

Mr. Baio

Ms. Duarte

Mr. Monaghan

Ms. Neibart

Mr. Orlins

NOMINATIONS FOR OFFICE OF MAYOR FOR 2021

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Mayor

MAYOR PRESIDING:

NOMINATIONS FOR OFFICE OF DEPUTY MAYOR FOR 2021

1. Call for Nominations
2. Close of Nominations
3. Roll Call Vote
4. Oath of Office to Deputy Mayor

WELCOME – 2021 Mayor

ACKNOWLEDGEMENT OF OFFICERS:

BROOKSIDE ENGINE COMPANY NO. 1 OFFICERS:

Chief – Eric Cooper
Deputy Chief – Stephen M. Sauerman
Assistant Chief – Daniel Wood
Lieutenant – John Kemp

ACKNOWLEDGMENT OF NEW MEMBERS:

Blaise Pasque
Laurent Carratie
Kayla Wood
Meghan Young
Peter Gordon
Chris Mattioli
Surya Murali
Samantha Matkowski
Greg Anagnostis

RALSTON ENGINE COMPANY NO. 1 OFFICERS:

Chief - Tom Montgomery
1st Assistant Chief - Scott Mortensen
2nd Assistant Chief - Jeffrey Betz
President – Joseph Gomeringer

MENDHAM TOWNSHIP FIRST AID SQUAD OFFICERS:

Captain - George Budd
Lieutenant - Ghen Saito
Quartermaster - Bill Dunlevy
Quartermaster East - Patty Marold
Quartermaster West - Harriet Zimmerman
President - Leslie Dunlevy
Treasurer - Debra Nails
Secretary - Bob Marold
Training Coordinator - Dan Wood
Data Steward - Alex Kane

CONSENT AGENDA

The following resolutions were submitted to the Township Committee for review and may be adopted by one motion.

RESOLUTION 2021-001

CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BOROUGH FOR 2021

RESOLUTION 2021-002

APPOINTING TOWNSHIP OFFICIALS FOR 2021

RESOLUTION 2021-003

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY – JOHN M. MILLS

RESOLUTION 2021-004

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND COUNSEL SERVICES – MCMANIMON, SCOTLAND AND BAUMANN, LLC

RESOLUTION 2021-005

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP

RESOLUTION 2021-006

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT – THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC

RESOLUTION 2021-007

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2021 LEGAL SERVICES – LABOR ATTORNEY – ART THIBAUT, ESQ. – APRUZZESE, MCDERMOTT, MASTRO & MURPHY

RESOLUTION 2021-008

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL / CONFLICT LEGAL COUNSEL MATTHEW C. MOENCH – KING, MOENCH, HIRNIAK, MEHTA LLP

RESOLUTION 2021-009

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES

RESOLUTION 2021-010

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK MANAGEMENT CONSULTANT – FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES (PIA)

RESOLUTION 2021-011

APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE

RESOLUTION 2021-012

APPOINTING MEMBER(S) TO THE (ZONING) BOARD OF ADJUSTMENT

RESOLUTION 2021-013

APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

RESOLUTION 2021-014

APPOINTING MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE

RESOLUTION 2021-015

APPOINTING MEMBER(S) TO THE TREE PROTECTION COMMITTEE

RESOLUTION 2021-016

APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE

RESOLUTION 2021-017

APPOINTING MEMBER(S) TO THE ENVIRONMENTAL COMMISSION

RESOLUTION 2021-018

APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE

RESOLUTION 2021-019

AUTHORIZING A CHANGE IN CUSTODIAN OF PETTY CASH FUNDS FOR THE YEAR 2021

RESOLUTION 2021-020

RE-ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2021

RESOLUTION 2021-021

ESTABLISHING VARIOUS CHANGE FUND FOR THE YEAR 2021

RESOLUTION 2021-022

DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS DURING 2021

RESOLUTION 2021-023

ESTABLISHING 2021 TOWNSHIP COMMITTEE REGULAR MEETING DATES

RESOLUTION 2021-024

ESTABLISHING 2021 OFFICE HOURS AND HOLIDAY SCHEDULE

RESOLUTION 2021-025

APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

RESOLUTION 2021-026

ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

RESOLUTION 2021-027

ADOPTING 2021 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM

RESOLUTION 2021-028

DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS

SUCH OTHER BUSINESS AS MAY RIGHTFULLY COME BEFORE THE COMMITTEE

PLANNING BOARD NOMINATIONS

STATEMENT BY THE MAYOR / COMMITTEE MEMBERS

HEARING PERSONS PRESENT

Please state your name and address for the record. Speakers are asked to limit their comments to 5 minutes.

*Zoom Attendees: If you wish to make a comment, please click 'Raise hand' in the webinar controls. If you join the webinar by phone, **dial *9** to raise your hand.*

ADJOURN

RESOLUTION 2021-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
CONCURRING THE PROFESSIONAL APPOINTMENTS OF THE SHARED COURT OF MENDHAM
TOWNSHIP, CHESTER TOWNSHIP AND CHESTER BROUGH FOR 2021

BE IT FURTHER RESOLVED, the Township Committee concurs with the following professional appointments of the Shared Court of Mendham Township, Chester Township and Chester Borough:

Glenn T. Gavan, JMC	Judge
Brian Mason, Esq.	Township Prosecutor
Anthony Arbore, Esq.	Public Defender
John P. Velez, Esq.	Assistant Public Defender
Sharon Bittner Kean, Esq.	Conflict Public Defender

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-002
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING TOWNSHIP OFFICIALS FOR 2021

BE IT RESOLVED, by the Township Committee of the Township of Mendham, that the following appointments be made for the year 2021:

	POSITION
Tom Montgomery	Township Fire Chief
M. Christopher Shay	Fire Official
Nicholas Witczak	Fire Safety Inspector
Evan Thomas	Coordinator - Office of Emergency Management Term Expires 12/31/2023
Township Administrator	Public Agency Compliance Officer (P.A.C.O)
Denis Keenan	Stormwater Management Coordinator
Kirby Johnston	Recycling Coordinator

All Township Officials shall be bonded as required by law.

This Resolution shall take effect upon adoption.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-003
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ATTORNEY -
JOHN M. MILLS

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Township Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is from January 1, 2021 through December 31, 2021; and

WHEREAS, John M. Mills, III, Esquire, of the law firm Mills & Mills, has submitted a proposal indicating that he will provide services as Township Attorney for a not to exceed amount of \$22,000; and

WHEREAS, John M. Mills, III, Esquire, of the law firm Mills & Mills has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm Mills & Mills has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the law firm Mills & Mills from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with John M. Mills, III, Esquire of the law firm Mills & Mills, One Western Avenue, Morristown, NJ 07960 as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger
Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-004
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL BOND
COUNSEL SERVICES - MCMANIMON, SCOTLAND AND BAUMANN, LLC

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional Bond Counsel services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, McManimon, Scotland and Baumann, LLC has submitted a proposal indicating that they will provide services for Bond Counsel Services; and

WHEREAS, the Township Administrator recommends awarding a contract to McManimon, Scotland and Baumann, LLC for Bond Counsel Services in an amount not to exceed \$7,500, for a term to expire December 31, 2021; and

WHEREAS, McManimon, Scotland and Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland and Baumann, LLC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit McManimon, Scotland and Baumann, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with McManimon, Scotland and Baumann, LLC as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-005
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
AUDITING SERVICES - KATHRYN L. MANTELL – NISIVOCIA LLP

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Kathryn L. Mantell of Nisivoccia LLP has submitted a proposal indicating that they will provide services as Township Auditors; and

WHEREAS, the Township Administrator recommends awarding a contract to Nisivoccia LLP for Auditing Services in an amount not to exceed \$60,000, for a term to expire December 31, 2021; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with Nisivoccia LLP as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-006

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TAX APPEAL CONSULTANT
– THOMAS SATEARY, ESQ. – LINDABURY, MCCORMICK, ESTABROOK & COOPER, PC**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire Tax Appeal Consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has submitted a proposal indicating that they will provide services as Tax Appeal Consultant; and

WHEREAS, the Township Administrator recommends awarding a contract to Lindabury, McCormick, Estabrook & Cooper PC for Tax Appeal Consultant Services in an amount not to exceed \$10,000, for a term to expire December 31, 2021; and

WHEREAS, Thomas Sateary, Esq. of Lindabury, McCormick, Estabrook & Cooper PC has completed and submitted a Business Entity Disclosure Certification which certifies that Lindabury, McCormick, Estabrook & Cooper PC has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Lindabury, McCormick, Estabrook & Cooper PC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with Lindabury, McCormick, Estabrook & Cooper PC as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-007

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR 2021 LEGAL SERVICES –
LABOR ATTORNEY – ART THIBAUT, ESQ – APRUZZESSE, MCDERMOTT, MASTRO & MURPHY**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Art Thibault, Esq of Apruzzesse, McDermott, Mastro & Murphy has submitted a proposal indicating that he will provide services as Labor Attorney; and

WHEREAS, the Township Administrator recommends awarding a contract to Apruzzesse, McDermott, Mastro & Murphy for Labor Attorney in an amount not to exceed \$10,000, for a term to expire December 31, 2021; and

WHEREAS, Art Thibault, Esq. of Apruzzesse, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Apruzzesse, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit the Apruzzesse, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with Apruzzesse, McDermott, Mastro & Murphy as described herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-008

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL (CONFLICT) LEGAL
COUNSEL - MATTHEW C. MOENCH – KING, MOENCH, HIRNIAK, MEHTA LLP**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire Special (Conflict) Legal Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract may exceed \$17,500; and

WHEREAS, Matthew C. Moench, Esq. of King, Moench, Hirniak & Mehta LLP has submitted a proposal indicating that he will provide services as Special (Conflict) Legal Counsel; and

WHEREAS, the Township Administrator recommends awarding a contract to King, Moench, Hirniak & Mehta LLP for Special (Conflict) Attorney in an amount not to exceed \$5,000, for a term to expire December 31, 2021; and

WHEREAS, Matthew C. Moench, Esq of King, Moench, Hirniak & Mehta LLP has completed and submitted a Business Entity Disclosure Certification which certifies that King, Moench, Hirniak & Mehta LLP has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit King, Moench, Hirniak & Mehta LLP from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with King, Moench, Hirniak & Mehta LLP as described herein; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-009

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL
ENGINEERING SERVICES – DENIS KEENAN, P.E. – FRENCH & PARRELLO ASSOCIATES**

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Denis Keenan of French & Parrello Associates has submitted a proposal indicating that he will provide services as Township Engineer; and

WHEREAS, the Township Administrator recommends awarding a contract to French & Parrello Associates for Township Engineer in an amount not to exceed \$35,000, for a term to expire December 31, 2021; and

WHEREAS, French & Parrello Associates has completed and submitted a Business Entity Disclosure Certification which certifies that, French & Parrello Associates has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit French & Parrello Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with French & Parrello Associates as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-010
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR RISK MANAGEMENT
CONSULTANT - FRANK COVELLI – PROFESSIONAL INSURANCE ASSOCIATES (PIA)

WHEREAS, the Township Committee of the Township of Mendham has a need to acquire professional Risk Management Consultant services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the contract will exceed \$17,500; and

WHEREAS, Frank Covelli, Professional Insurance Associates (PIA) has submitted a proposal indicating that he will provide services for Risk Management Consultant; and

WHEREAS, the Township Administrator recommends awarding a contract to Frank Covelli, Professional Insurance Associates (PIA) for Risk Management Consultant in an amount not to exceed \$15,000, for a term to expire December 31, 2021; and

WHEREAS, Frank Covelli of PIA has completed and submitted a Business Entity Disclosure Certification which certifies that (PIA) has not made any reportable contributions to a political or candidate committee in the Township of Mendham in the previous one year, and that the contract will prohibit PIA from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Township of Mendham has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham authorizes the Mayor and Township Clerk to enter into a contract with Frank Covelli of Professional Insurance Associates (PIA) as described herein.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the township's official newspaper as required by law within ten days of its passage.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-011
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE HISTORIC PRESERVATION COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Historic Preservation Committee for the terms as indicated:

<i>Jo Ann Stephen Alston</i>	<i>Newly Appointed (unexpired term - Ciancimino)</i>	<i>12/31/2023</i>
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<i>Mary Shay – Millea</i>	<i>Newly Appointed (unexpired term – LaPeruta)</i>	<i>12/31/2022</i>
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This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-012
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE (ZONING) BOARD OF ADJUSTMENT

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Zoning Board of Adjustment for the terms as indicated:

<i>Nicholas Lordi</i> <i>Regular Member</i>	<i>Re-assigned</i>	<i>unexpired term</i> <i>(Guthrie)</i>	<i>12/31/2022</i>
<i>Richard Cadmus</i> <i>Alternate#1</i>	<i>Re-appointed</i>	<i>2 years</i>	<i>12/31/2022*</i>
<i>Gary Kapner</i> <i>Alternate #2</i>	<i>Newly appointed</i>	<i>unexpired term</i> <i>(Lordi)</i>	<i>12/31/2021</i>

**correction from January 2020 resolution*

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-013
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE BOARD OF HEALTH

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Board of Health for the terms as indicated:

<i>Jesse Smith</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2023</i>
<i>Benjamin Weber</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2023</i>

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-014
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPOINTING
MEMBER(S) TO THE PARKS AND RECREATION ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Parks and Recreation Advisory Committee for the terms as indicated:

<i>Morse Wilkenfeld</i>	<i>Re-appointed (Environmental Commission Representative)</i>	<i>12/31/2023</i>
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This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-015
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE TREE PROTECTION COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Tree Protection Management Committee for the terms as indicated:

<i>Lorens Fasano</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Doug Moran</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Brian Hays</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Chiara Becchi</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Cory Robinson</i>	<i>Newly Appointed (vacant)</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Richard Rapp</i>	<i>Newly Appointed (Vacant)</i>	<i>1 year</i>	<i>12/31/2021</i>

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-016
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE WILDLIFE MANAGEMENT COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Wildlife Management Committee for the terms as indicated:

<i>John Mallon</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>James V. Tino Jr.</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Brian DiGiacomo</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Gregg Lukasko</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Evan Thomas</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Ross Johnson, Chief of Police</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-017
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE ENVIRONMENTAL COMMISSION

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Environmental Commission for the terms as indicated:

<i>John Mallon</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2023</i>
<i>Janet DeMeo</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2023</i>
<i>Morse Wilkenfeldr</i>	<i>Re-appointed</i>	<i>3 years</i>	<i>12/31/2023</i>
<i>Richard Smith</i>	<i>Newly Appointed (Boden)</i>	<i>3 years</i>	<i>12/31/2023</i>

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-018
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
APPOINTING MEMBER(S) TO THE FINANCE ADVISORY COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following appointments are made to the Finance Advisory Committee for the terms as indicated:

<i>Adam Dubeck</i>	<i>Newly Appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Michael Rohl</i>	<i>Newly Appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Diana Orban Brown</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Bruce Flitcroft</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Bob Wock</i>	<i>Re-appointed</i>	<i>1 year</i>	<i>12/31/2021</i>
<i>Chief Financial Officer</i>			
<i>Mayor or designee</i>	<i>To be announced</i>		
<i>Township Committee Member</i>	<i>To be announced</i>		

BE IT FURTHER RESOLVED, the statement of work of the Finance Advisory Committee will be introduced at the next regular meeting of the Township Committee.

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-019
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
AUTHORIZING A CHANGE IN CUSTODIAN OF PETTY CASH FUND FOR THE YEAR 2021

WHEREAS, Karen Fornaro was custodian of the Finance Petty Cash Fund; and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Township of Mendham is changing custodians to Lydia Blide; and

WHEREAS, Lydia Blide is bonded in the amount of \$1,000,000 by virtue of a surety bond.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee, of Township of Mendham, County of Morris hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-020
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM RE-
ESTABLISHING VARIOUS PETTY CASH FUNDS FOR THE YEAR 2021**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of Municipality by application and resolution; and

WHEREAS, it is the desire of the Township Committee of the Township of Mendham, County of Morris to establish such funds for the year 2021 for the Finance Department in the amount of \$500 and Recreation Department in the amount of \$500; and

WHEREAS, the custodian for this fund is Lydia Blide, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mendham hereby authorizes such action.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-021
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING VARIOUS CHANGE FUNDS FOR THE YEAR 2021

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following change funds totaling \$150.00 be established by the Township's Chief Financial Officer for the year 2021: Tax Collector \$100.00 and Recreation \$50.00.

This resolution shall take effect immediately.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-022

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS DURING 2021

WHEREAS, the "Open Public Meetings Act" N.J.S.A. 10:4-6 et seq., and following, requires that notification be given of meetings of public bodies as therein defined and, in the manner, therein set forth.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

1. The **Observer Tribune, Daily Record** and **Star Ledger** are hereby designated for the calendar year 2021 as newspapers to receive notice of meetings of the Township Committee as required by any and all sections of the Open Public Meetings Act, it appearing that these newspapers are most likely to inform the local public of such meetings. The Municipal Clerk is authorized to determine which of the designated newspapers are to be used for required official notification.
2. The public place for the posting of the notices of meetings of the Township Committee for the calendar year 2021 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$50.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during the calendar year 2021 and shall be mailed to such person as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. Certified copies of this Resolution shall be sent by the Clerk of the Township Committee to the Observer Tribune, the Daily Record and the Star Ledger and a certified copy shall be filed with the Clerk of the Township of Mendham.

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-023

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM ESTABLISHING
2021 TOWNSHIP COMMITTEE REGULAR MEETING DATES**

WHEREAS, N.J.S.A. 10:4-6 et seq., known as the “Open Public Meetings Act” requires public bodies of the State of New Jersey to provide the public with adequate advance notice of all its meetings.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, as follows:

During the calendar year 2021, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m., prevailing time, unless otherwise noted, at Township Hall, Brookside, New Jersey. The public may be excluded from certain discussions pursuant to N.J.S.A. 10:4-12b. Due to the COVID-19 State of Emergency, the Township Committee meetings may be held virtually. The access information can be located at www.mendhamtownship.org or by contacting the Township’s Clerks office.

2021 TOWNSHIP COMMITTEE MEETING DATES ARE AS FOLLOWS:

Mondays at 7:30pm unless otherwise indicated

January 11	February 8	March 8
January 25	February 22	March 22
April 12	May 10	June 14
April 26	May 24	June 28
July 12	August 9	September 13
July 26	August 23	September 27
<i>Wed., October 13*</i>	November 8	<i>Thurs., December 2, 6:00PM**</i>
October 25	November 22	December 13, <i>6:00PM</i>
		December 27

Tuesday, January 4, 2022, 7:00PM - Reorganization

**DAY CHANGED DUE TO HOLIDAY*

***APPOINTMENTS MEETING*

BE IT FURTHERED RESOLVED that a certified copy of this resolution, within seven (7) days of its adoption shall be provided to the Observer Tribune and the Daily Record, filed with the Township Clerk of the Township of Mendham and mailed to any other person requesting notices of meetings of the Township Committee pursuant to N.J.S.A. 10:4-19 who had paid the required fee for such notices.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-024

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM ESTABLISHING
2021 OFFICE HOURS AND HOLIDAY SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Mendham that the following hours be established for 2021:

Municipal Offices shall be open Monday through Friday from 8:30am to **4:00pm**

SUMMER HOURS– JULY 4TH THROUGH SEPTEMBER 3RD

Monday thru Thursday: 8:00am to 4:00pm

Friday: 8:00am to 1:00pm

BE IT FURTHER RESOLVED that pursuant to Section 45-4c. of the Code of the Township of Mendham the following holidays will be observed during the calendar year 2021.

New Year’s Day	January 1 st
Martin Luther King’s Birthday	January 18 th
President’s Day	February 15 th
Good Friday	April 2 nd
Memorial Day	May 31 st
Independence Day	July 5 ^{th*}
Labor Day	September 6 th
Columbus Day	October 11 th
Thanksgiving Day	November 25 th
Day after Thanksgiving	November 26 th
<i>Christmas Eve</i>	<i>December 23rd</i>
<i>Christmas Day</i>	<i>observed on December 24th</i>

A holiday falling on a Saturday will be observed on the preceding Friday, and a holiday falling on a Sunday will be observed on the following Monday.

Full time employees of the Township will also be entitled to one floating holiday per calendar year, to be taken at the option of the employee, upon two weeks’ notice in writing and with the approval of the department head.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-025

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM APPROVING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM

WHEREAS, a Cash Management Plan (the "Plan") has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Township of Mendham; and

WHEREAS, the Plan is intended to assure that all public funds identified in the Plan are deposited in interest bearing deposits or otherwise invested in Permitted Investments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham, in the County of Morris, as follows:

1. The Cash Management Plan of the Township of Mendham is hereby approved.
2. The Chief Financial Officer of the Township is hereby designated as the Custodian of the accounts covered by the Cash Management Plan.
3. The Cash Management Plan shall be in effect from January 1, 2021 through December 31, 2021.
4. The Cash Management Plan of the Township of Mendham is attached hereto and made a part of this Resolution.

This resolution shall take effect immediately

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk
Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mendham, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

- Current Fund
- General Capital Fund
- Sewer Utility Funds
- Sewer Capital
- Payroll and Payroll Agency Accounts
- Central Disbursement Account
- Dedicated Trust Funds (Animal, Recreation Commission, Open Space, Public Defender, Forfeited Assets, Storm Recovery, Police Donations, Other Donations, Escrow, SUI, Municipal Alliance, Off Duty – Police Road Detail, POAA, Environmental Committee, Accumulated Absence, Ralston Playground, Historic Preservation)

The custodian of the accounts shall be the Chief Financial Officer. All disbursements shall be made by checks signed by two of four authorized signatures, namely the Mayor, Deputy Mayor, Administrator, and CFO, with the exception of school funds, county funds, and debt service which may be made by wire transfers authorized by the CFO.

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

All depositories must be approved by the State of New Jersey with a Governmental Unit Depository Protection Act Certification (GUDPA). This is with regards to where checking, savings, trust, and escrow funds are kept. Certificates of Deposits (CD's) and investments may be, at the discretion of the Designated Official (and in accordance with all applicable state and federal laws) kept at depositories "outside" of the Township of Mendham, but within the State of New Jersey.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

The Provident Bank
Bank of America
NJ ARM
Valley National Bank
TD Bank
PNC Bank
Lakeland Bank
Wells Fargo Bank
JP Morgan Chase Bank
First Hope Bank
Peapack Gladstone Bank
Capital One Bank
Santander
Investors Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

Lincoln Financial, AIG-Valic, Axa Equitable

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with

the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);

- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:

- (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
- (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Township or by a third-party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- (a) The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- (b) The amount of securities or Deposits purchased or sold during the immediately preceding month.
- (c) The class or type of securities purchased or Deposits made.
- (d) The book value of such Deposits or Permitted Investments.
- (e) The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- (f) The fees incurred to undertake such Deposits or Permitted Investments.
- (g) The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- (h) All other information which may be deemed reasonable from time to time by the governing body of the Township.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2021 to December 31, 2021. Attached to this Plan is a resolution of the governing body of the Township approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2021-026
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ESTABLISHING INTEREST RATE-DELINQUENT TAXES AND SEWER FEES

BE IT RESOLVED, by the Township Committee of the Township of Mendham that the rate of interest to be charged on delinquent taxes and/or delinquent sewer charges shall be as follows:

For taxes not in arrears, 0% for nine (9) calendar days following the due date. Taxes not paid during this ten-day period shall be deemed to be in arrears as of the said first day of the month.

For taxes in arrears, 8% per annum on the first \$1,500 of the delinquency, 18% per annum on any amount in excess of \$1,500, both to be increased to the maximum allowed by law in the event of an increase in the statutory maximum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:4-67, as amended, a penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay said delinquency prior to the end of the calendar year. The penalty so charged is hereby fixed at 6% of the amount of the delinquency; and if taxes are fully paid and satisfied for that calendar year by the holder of an outstanding tax sale certificate, the holder shall be entitled to receive the same 6% penalty as part of the amount required to redeem such certificate of sale; and

BE IT FURTHER RESOLVED, that interest on delinquent sewer charges will be at the same rate as for delinquent taxes; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 54:5-26, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1948, c. 96 (C.54-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale in addition to those provided in R.S. 54:5-38, not to exceed twenty-five (\$25.00) for each notice for a particular property; and that the Township Committee has determined the fee to be established for each tax sale notice for a particular property that is mailed in lieu of advertisement will be twenty-five (\$25.00) dollars.

NOW, THEREFORE BE IT RESOLVED, that the Collector of Taxes and the Collector of Sewer Fees be and is hereby directed to collect interest on taxes and sewer fees in accordance with the terms of this resolution.

This resolution shall take effect immediately.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM, IN
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-027

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
ADOPTING 2021 TEMPORARY BUDGET OF THE TOWNSHIP OF MENDHAM**

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Law provides that where any contracts, commitments or payments are to be made prior to the adoption of the budget, temporary appropriations shall be made on or before the 30th day of the budget year; and

WHEREAS, the aggregate of such temporary appropriation is limited to 26.25% of the total appropriations in the preceding budget, exclusive of Debt Service, Capital Improvement Fund and Public Assistance, which amounts to \$2,480,519 for the Current Fund; \$54,904 for Mendham Sewer East Utility; and \$29,653 for the Mendham West Sewer Utility.

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations are hereby made for 2021;

CURRENT FUND:

DEPARTMENT	TYPE	2021 TEMPORARY BUDGET
General Administration	Salaries & Wages	\$43,000
General Administration	Other Expenses	\$19,000
Mayor & Council	Salaries & Wages	\$4,000
Mayor & Council	Other Expenses	\$1,300
Municipal Clerk	Salaries & Wages	\$19,200
Municipal Clerk	Other Expenses	\$3,900
Finance Administration	Salaries & Wages	\$42,000
Finance Administration	Other Expenses	\$2,300
Annual Audit	Other Expense	\$13,000
Management Information Systems	Other Expenses	\$19,000
Assessment of Taxes	Salaries & Wages	\$13,700
Assessment of Taxes	Other Expenses	\$15,600
Collection of Taxes	Salaries & Wages	\$8,500
Collection of Taxes	Other Expenses	\$2,400
Legal - General	Other Expenses	\$22,000
Engineering Services & Costs	Other Expenses	\$9,100
Environmental Commission	Other Expenses	\$300

Historic Preservation	Other Expenses	\$100
Planning Board	Salaries & Wages	\$2,600
Planning Board	Other Expenses	\$8,100
Board of Adjustment	Salaries & Wages	\$2,500
Board of Adjustment	Other Expenses	\$1,000
General Liability Insurance	General Liability Insurance	\$48,000
Workers Compensation Insurance	Workers Compensation Insurance	\$35,000
Group Insurance Plan for Employees	Group Insurance Plan	\$182,392
Police	Salaries & Wages	\$430,000
Police	Other Expenses	\$1,900
Emergency Management Services	Salaries & Wages	\$800
Emergency Management Services	Other Expenses	\$50
Fire Prevention / Fire Inspection	Salaries & Wages	\$1,900
Fire Prevention / Fire Inspection	Other Expenses	\$1,000
Aid to Fire Companies	Other Expenses	\$16,000
Fire Cisterns	Other Expenses	\$100
Fire Hydrant Service	Other Expenses	\$20,000
Streets and Road Repairs and Maintenance	Salaries & Wages	\$235,000
Streets and Road Repairs and Maintenance	Other Expenses	\$52,000
Snow Removal	Other Expenses	\$68,000
Storm Water	Other Expenses	\$7,500
Sanitation	Trash Removal	\$85,000
Public Building and Grounds	Other Expenses	\$23,000
Board of Health	Salaries & Wages	\$6,500
Board of Health	Other Expenses	\$1,700
Health Services Contract	Health Services Contract	\$20,000

Animal Control	Other Expenses	\$4,000
Senior Citizens	Other Expenses	\$4,900
Recreation Department	Salary & Wages	\$6,800
Recreation Department	Other Expenses	\$4,000
Maintenance of Parks	Other Expenses	\$12,000
Municipal Court	Other Expenses	\$30,700
Construction Code Official	Salaries & Wages	\$27,500
Construction	Other Expenses	\$2,900
Other Code Enforcement	Salaries & Wages	\$35,000
Utilities	Utilities	\$62,000
Social Security	Other Expenses	\$68,250
PERS	Pension	\$463,188
PFRS	Pension	\$209,839
DCRP	Pension	\$1,000
Maintenance of Free Public Library	Other Expenses	\$60,000
	TOTAL	\$2,480,519

SEWER UTILITY EAST:

DEPARTMENT	TYPE	2021 TEMPORARY BUDGET
Appropriations	Other Expenses	\$54,904

SEWER UTILITY WEST:

DEPARTMENT	TYPE	2021 TEMPORARY BUDGET
Appropriations	Other Expenses	\$29,653

This resolution shall take effect immediately.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM,
IN THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk

RESOLUTION 2021-028
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM
DESIGNATING DEPOSITORY FOR TOWNSHIP FUNDS AND AUTHORIZING SIGNATURES ON
TOWNSHIP CHECKS

BE IT RESOLVED by the Township Committee of the Township of Mendham that Provident Bank is hereby designated as depository for Township funds;

BE IT FURTHER RESOLVED that the Mayor, Deputy Mayor, Chief Financial Officer and Business Administrator are authorized to sign checks for the withdrawal of funds from the above-mentioned depositories and all checks must be signed by two of the above-named Officials of the Township;

BE IT FURTHER RESOLVED that all Officials of the Township of Mendham shall be bonded as required by law.

This resolution shall take effect immediately.

Adopted: January 5, 2021

Attest:

TOWNSHIP OF MENDHAM, IN
THE COUNTY OF MORRIS

Maria F. Coppinger, Township Clerk

Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Reorganization Meeting held on January 5, 2021.

Maria F. Coppinger, Township Clerk.