

Kindly note the access information on the last page. The public is welcome to join in-person or virtually.



**TOWNSHIP COMMITTEE  
TOWNSHIP OF MENDHAM  
July 13, 2020  
6:00 SPECIAL (EXECUTIVE) MEETING  
7:30 PM REGULAR MEETING**

**ROLL CALL**

Mr. Baio  
Ms. Duarte  
Mr. Monaghan  
Mr. Orlins  
Mayor Neibart

**STATEMENT OF ADEQUATE NOTICE**

Adequate Notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Observer Tribune and Daily Record on January 3, 2020. The Notice of Change in Meeting Format was given to the Daily Record and Star Ledger on July 9, 2020. Notice was posted on the bulletin board in the township offices and notice was filed with the Township Clerk.

**2020-127** Resolution of the Township Committee of the Township of Mendham Authorizing Discussion Without the Presence of the Public – Personnel Matters and Matters falling within the attorney-client privilege

**ADJOURN TO EXECUTIVE SESSION (CLOSED)**

**REGUAR MEETING STARTS AT 7:30PM**

**ROLL CALL**

**SALUTE TO THE FLAG**

**COVID-19 UPDATE**

**ANNOUNCEMENTS**

**OPEN TO THE PUBLIC**

**APPROVAL OF MINUTES**

- Executive Session Minutes of March 9, 2020
- Executive Session Minutes of March 24, 2020
- Regular Meeting Minutes of May 11, 2020
- Special Meeting Minutes of May 18, 2020
- Executive Session Minutes of May 18, 2020

## **RESOLUTIONS**

- 2020-128** Resolution of the Township Committee of the Township of Mendham Authorizing Premium to Escheat from Park Finance II LLC to Township of Mendham for Tax Sale Certificate 12-00006
- 2020-129** Resolution of the Township Committee of the Township of Mendham Amending 2020 Budget Insertion of Special Item of Revenue for “Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund”
- 2020-130** Resolution of the Township Committee of the Township of Mendham Amending 2020 Budget Insertion of Special Item of Revenue for “2020 Clean Communities Grant”
- 2020-131** Resolution of the Township Committee of the Township of Mendham Authorizing a Grant Application to the New Jersey Department of Transportation for the Mt. Pleasant Road Project
- 2020-132** Resolution of the Township Committee of the Township of Mendham Authorizing the Qualified Purchasing Agent to Develop Bid Specifications and the Municipal Clerk to Advertise a Notice to Bidders for Various Goods and Services
- 2020-133** Resolution of the Township Committee of the Township of Mendham Authorizing Amendments to Resolution 2020-115 Titled Staff Appointments for the Department of Recreation - Summer Season
- 2020-134** Resolution of the Township Committee of the Township of Mendham Awarding Tilcon Through the Morris County Co-Op Contract# 6 – Catch Basin Repair Not to Exceed \$107,000
- 2020-135** Resolution of the Township Committee of the Township of Mendham Awarding Campbell Foundry Company Through the State Contract# T0148 for Catch Basin Castings, Inlets and Manholes Not to Exceed \$35,000
- 2020-136** Resolution of the Township Committee of the Township of Mendham Awarding Tilcon Through the Morris County Co-Op Contract# 6 - Road Resurfacing of Various Roads Not to Exceed \$460,000
- 2020-137** Resolution of the Township of Mendham, County of Morris, State of New Jersey Authorizing the Award of a Contract to Dosch-King Not to Exceed \$16,000 for Sealcoating Colonial Road and Colonial Place
- 2020-138** Resolution of the Township Committee of the Township of Mendham Appointing Committee Member Nick Monaghan as Liaison to the Board of Health
- 2020-139** Resolution of the Township Committee of the Township of Mendham Authorizing the Payment of Bills

- 2020-140** Resolution of the Township Committee of the Township of Mendham Authorizing the Opening of Township Playground at Ralston Park
- 2020-141** Resolution of the Township Committee of the Township of Mendham Authorizing the Appointment of a Part Time Temporary Clerk in the Building Department
- 2020-142** Resolution of the Township Committee of the Township of Mendham Authorizing the Appointment of a Part Time Permanent Administrative Clerk in the Township Administrator’s Office
- 2020-143** Resolution of the Township of Committee of the Township of Mendham Establishing an Amount to be Added to the August and November Quarterly Sewer Bills for Mendham Sewer East Utility Fund to Recover Excess Flow Charges
- 2020-144** Resolution of the Township Committee of the Township of Mendham Governing Body Certification of the Annual Audit

**ORDINANCE FOR INTRODUCTION / FIRST READING**

- 08-2020** An Ordinance of the Township of Mendham, in the County of Morris, New Jersey, Authorizing a Special Emergency Appropriation in the Amount of \$70,000 for the Preparation of an Approved Tax Map for the Township of Mendham Pursuant to N.J.S.A. 40A:4-53  
*Second Reading/Public Hearing scheduled for July 28, 2020*

**OPEN TO THE PUBLIC**

**DISCUSSION**

- **Administration**
  - Summer Hours
  - August 2020 - Township Committee Meeting Schedule
  
- **Liaison Reports**

<ul style="list-style-type: none"> <li>○ Construction</li> <li>○ Communication Committee, Marketing</li> <li>○ Department of Public Works</li> <li>○ Environmental Commission</li> <li>○ Finance Committee</li> <li>○ Fire Department</li> <li>○ First Aid Squad</li> <li>○ Historic Preservation</li> <li>○ Library</li> <li>○ Mendham Sewer East &amp; West</li> <li>○ Mendham Township School District</li> <li>○ Mendham TV</li> </ul>	<ul style="list-style-type: none"> <li>○ Planning Board</li> <li>○ Police</li> <li>○ Pitney Park</li> <li>○ Recreation Committee</li> <li>○ Regional School District</li> <li>○ Shared Court</li> <li>○ Stigma-Free Initiative</li> <li>○ Surrounding Town Outreach</li> <li>○ Tax Assessor</li> <li>○ Tree Committee</li> <li>○ Wildlife Management</li> <li>○ Zoning Board</li> </ul>
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**ADJOURN**

**RESOLUTION 2020-127**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING DISCUSSION WITHOUT THE PRESENCE OF THE PUBLIC**

**WHEREAS**, the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Township Committee wishes to discuss without the presence of the public the following:

**N.J.S.A. 10:4-12.b (7) - *Matters falling within the attorney-client privilege***

(7) pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

**N.J.S.A. 10:4-12.b (8) – *Personnel Matters***

(8) matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public meeting.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey that the Township Committee shall meet in executive session, from which the public shall be excluded, for the matters mentioned above.

**BE IT FURTHER RESOLVED**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-128**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING PREMIUM TO ESCHEAT FROM PARK FINANCE II LLC TO TOWNSHIP OF MENDHAM FOR**  
**TAX SALE CERTIFICATE 12-00006**

**WHEREAS**, the Tax Collector has reported that Tax Sale Certificate 12-00006 was sold to Park Finance II LLC; and

**WHEREAS**, Tax Sale Certificate 12-00006 sold on October 3, 2012, for Block 131 Lot 8 known as 64 West Main Street; and

**WHEREAS**, in accordance with NJSA 54:5-33, any premium payments shall be held by the collector and returned to the purchaser of the fee if and when redemption is made. If redemption is not made within five years from the date of sale the premium payment shall be turned over to the treasurer of the municipality and become part of the funds of the municipality; and

**WHEREAS**, Tax Sale Certificate 12-00006 has not been redeemed within the five years.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, that they hereby authorize the Chief Financial Officer to accept the premium in the amount of \$100.00 for the above premium of Tax Sale Certificate 12-00006.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-129**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AMENDING 2020 BUDGET INSERTION OF SPECIAL ITEM OF REVENUE FOR "MUNICIPAL COURT ALCOHOL EDUCATION, REHABILITATION AND ENFORCEMENT FUND"**

**WHEREAS**, N.J.S.A. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the 2020 budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township has received a funds from the State of New Jersey – Municipal Court Alcohol Education. Rehabilitation and Enforcement Fund in the amount of \$583.48 and wishes to amend its 2020 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$583.48 which is now available as revenue from:

Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Public and Private Revenues Off-set with Appropriations: State of New Jersey – Municipal Court Alcohol Education. Rehabilitation and Enforcement Fund - \$583.48

**BE IT FURTHER RESOLVED** that like sum of \$583.48 and the same is hereby appropriated under the caption of:

General Appropriations: Operations Excluded from "CAPS"

Public and Private Programs Off-set by Revenues: State of New Jersey – Municipal Court Alcohol Education. Rehabilitation and Enforcement Fund - \$583.48

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-130**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AMENDING 2020**  
**BUDGET INSERTION OF SPECIAL ITEM OF REVENUE FOR "2020 CLEAN COMMUNITIES GRANT"**

**WHEREAS**, N.J.S.A. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the 2020 budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township has received a funds from the State of New Jersey – 2020 Clean Communities Grant in the amount of \$21,001.68 and wishes to amend its 2020 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mendham, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$21,001.68 which is now available as revenue from:

Miscellaneous Revenues: Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Public and Private Revenues Off-set with Appropriations: State of New Jersey – 2020 Clean Communities Grant - \$21,001.68

**BE IT FURTHER RESOLVED** that like sum of \$21,001.68 and the same is hereby appropriated under the caption of:

General Appropriations: Operations Excluded from "CAPS"

Public and Private Programs Off-set by Revenues: State of New Jersey – 2020 Clean Communities Grant - \$21,001.68

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-131**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING A**  
**GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MT.**  
**PLEASANT ROAD PROJECT**

**WHEREAS**, Mendham Township is submitting a grant application to the New Jersey Department of Transportation for a project to pave a portion of Mt. Pleasant Road; and

**WHEREAS**, the Township Committee of the Township of Mendham formally approves the grant application for the above stated project.

**BE IT RESOLVED** that the Township Engineer is hereby authorized to submit an electronic grant application identified as MA-2021 - Mt. Pleasant Road – 00164 to the New Jersey Department of Transportation on behalf of the Township of Mendham.

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Mendham and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at the Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk



**RESOLUTION 2020-132**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE QUALIFIED PURCHASING AGENT TO DEVELOP BID SPECIFICATIONS AND THE MUNICIPAL CLERK TO ADVERTISE A NOTICE TO BIDDERS FOR VARIOUS GOODS AND SERVICES**

**WHEREAS**, the Township Committee of the Township of Mendham has determined the certain goods and services require public bidding for the following reasons:

- Snow Plowing and Salting Services – potential outsource for cost efficiencies
- Garbage and Recycling Collection Services – contract expires 12/31/20

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mendham, County of Morris authorize the Qualified Purchasing Agent to develop bid specifications and the Township Clerk to advertise for bids in accordance with N.J.S.A 40A: 11, et seq and the insertion of the Notice to Bidders in the Daily Record for publication at a date to be determined.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-133**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING**  
**AMENDMENTS TO RESOLUTION 2020-115 TITLED STAFF APPOINTMENTS FOR THE DEPARTMENT OF**  
**RECREATION SUMMER SEASON**

**WHEREAS**, on June 8, 2020 the Township Committee approved the hiring of seasonal employees for Brookside Beach by Resolution 2020-115; and

**WHEREAS**, Resolution 2020-115 titled ‘Staff Appointments for the Department of Recreation Summer Season’ requires several amendments; and

**WHEREAS**, in a memo dated June 19, 2020, the Recreation Director made the recommendation to amend the job title for Matthew Sullivan from Lifeguard to Social Distancing Ambassador/Lifeguard Manager and to amend his pay of rate from \$12.25/per hour to \$14.00/per hour; and

**WHEREAS**, in addition to the above recommendation, the Recreation Director has requested the following staff appointments:

**BROOKSIDE BEACH / SUMMER 2020**

Cate Gangemi	Lifeguard	\$12.00/hour
Andrew Giarrusso	Lifeguard	\$12.00/hour
Karina Mioceovich	Lifeguard	\$12.00/hour
Drew Brauner	Lifeguard	\$12.00/hour
Valencia Grob	Social Distancing Ambassador/Lifeguard	\$12.00/hour
Matthew Sullivan	Social Distancing Ambassador/Lifeguard Manager*	\$14.00/hour*

*\*amended*

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, that the amendments to Matthew Sullivan’s title and pay rate and staff appointments are hereby authorized.

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to the Recreation Director and the Chief Financial Officer.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-134**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AWARDING TILCON THROUGH THE MORRIS COUNTY CO-OP CONTRACT# 6 – CATCH BASIN REPAIR**  
**NOT TO EXCEED \$107,000**

**WHEREAS**, the Township of Mendham desires to repair various catch basins on various streets throughout the Township in preparation for the 2020 Pavement Milling / Repaving program through Morris County Cooperative Bid Contract #6, which exceeds the prevailing bid threshold:

**VENDOR:**       Tilcon  
                      9 Entin Road  
                      Parsippany, NJ 07054

**COST:**           Not to Exceed \$107,000

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account C-04-55-018-001 and C-04-55-020-005.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with Tilcon of Parsippany, New Jersey, not to exceed \$107,000

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-135**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AWARDING**  
**CAMPBELL FOUNDRY COMPANY THROUGH THE STATE CONTRACT# T0148 FOR CATCH BASIN**  
**CASTINGS, INLETS AND MANHOLES NOT TO EXCEED \$35,000**

**WHEREAS**, the Township of Mendham desires to replace catch basin, inlets and manholes throughout the Township roadways through State Contract #T0148, which exceeds the Pay to Play threshold:

**VENDOR:** Campbell Foundry Company  
800 Bergen St,  
Harrison, NJ 07029

**COST:** Not to Exceed \$35,000

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account C-04-55-020-005.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with Campbell Foundry of Harrison, New Jersey, not to exceed \$35,000 for catch basin castings, inlets and manholes.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

RESOLUTION 2020-136

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AWARDING TILCON THROUGH THE MORRIS COUNTY CO-OP CONTRACT# 6 - ROAD RESURFACING OF VARIOUS ROADS NOT TO EXCEED \$460,000**

**WHEREAS** the 2020 budget provides funds to mail and repave all or portions of the following roads: Calais Rd., Coe Farm Rd. (carried forward from 2019), India Brook Dr., Pleasant Valley Rd 1, Pleasant Valley Rd 2, Tingley Rd. 2, Valley View Dr., Woods End Rd; and

**WHEREAS** in addition to the above listed Roads Cold Hill Rd. will be reconstructed via a separate bid / contract as a NJ Transportation Trust Fund Project; and

**WHEREAS**, to accomplish the 2020 Road Milling / Paving Program, the Township of Mendham will utilize Morris County Cooperative Bid Contract #6, which exceeds the prevailing bid threshold:

**VENDOR:** Tilcon  
9 Entin Road  
Parsippany, NJ 07054

**COST:** Not to Exceed \$460,000

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account C-04-55-018-001.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with Tilcon of Parsippany, New Jersey, not to exceed \$460,000 for road resurfacing of various roads.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

**CERTIFICATION:** I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-137**  
**RESOLUTION OF THE TOWNSHIP OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY**  
**AUTHORIZING THE AWARD OF A CONTRACT TO DOSCH-KING NOT TO EXCEED \$16,000 FOR**  
**SEALCOATING COLONIAL ROAD AND COLONIAL PLACE**

**WHEREAS** the Township Committee wishes to test an alternate equipment configuration for the spreading of grits in the seal coating process to determine if the amount of excess grits can be reduced; and

**WHEREAS**, there is a need to sealcoat Colonial Road and Colonial Place; and

**WHEREAS**, Dosch-King of Whippany, New Jersey will sealcoat Colonial Road and Colonial Place in an amount not to exceed \$16,000 utilizing the alternate equipment to be tested; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account C-04-55-020-005.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Committee of the Township of Mendham, County of Morris, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with Dosch-King of Whippany, New Jersey, not to exceed \$16,000 for sealcoating Colonial Road and Colonial Place.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION NO. 2020-138**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**APPOINTING COMMITTEE MEMBER NICK MONAGHAN AS LIAISON TO THE BOARD OF HEALTH**

**WHEREAS**, Section 10-4, authorizes the Mayor to appoint Standing Committees with the consent of the majority of the Township Committee; and

**WHEREAS**, Mayor Neibart has recommended that Committee Member Nick Monaghan be appointed as Liaison to the Board of Health for the remainder of the year, 2020.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mendham concurs with Mayor Neibart's recommendation to appoint Nick Monaghan as Liaison to the Board of Health for the year 2020.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-139**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**AUTHORIZING THE PAYMENT OF BILLS**

**BE IT RESOLVED**, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**Bills list can be found on the website under the  
agenda & minutes tab. Locate the meeting date  
and click on "other docs."**



**RESOLUTION 2020-140**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE**  
**OPENING OF TOWNSHIP PLAYGROUND AT RALSTON PARK**

**WHEREAS**, Governor Murphy has issued an Executive Order allowing the opening of playgrounds provided that proper cleaning / disinfecting is performed as recommended by the USCDC; and

**WHEREAS**, the Administrator is recommending that the playground at Ralston Park be opened to the public subject to the policies outlined in this memo.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham, Morris County, New Jersey that Ralston Park Playground is to be opened provided that:

1. The Ralston Playground is cleaned / “disinfected” on a daily basis. This is to be done early each morning, 7 days a week. A disinfection solution will be sprayed over all surfaces in the playground including adjacent seating areas.
2. If visitors are present, they should be advised not to use the equipment for at least 30 minutes after the disinfection solution is applied.
3. A sign containing the following information must be prominently displayed and maintained at the park entrance. If it is vandalized or taken it must be immediately replaced and the playground closed until the new sign is in place:

**WARNING**  
**PLAYGROUND DISINFECTED DAILY**  
**MASKS REQUIRED**  
**SOCIAL DISTANCING REQUIRED**  
**USE AT YOUR OWN RISK**  
**Open 9 am to 7 pm**

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-141**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE APPOINTMENT OF A PART TIME TEMPORARY CLERK IN THE BUILDING DEPARTMENT**

**WHEREAS**, it is necessary to provide temporary clerical assistance to the Township Building Department during the absence for medical reasons of the permanent staff assigned to that office.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM** that Madison Mae Perre is hereby appointed as a temporary Part Time employee assigned to the Building Department at an hourly rate of \$15.00 for no more than 15 work days.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-142**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM AUTHORIZING THE**  
**APPOINTMENT OF A PART TIME PERMANENT ADMINISTRATIVE CLERK IN THE TOWNSHIP**  
**ADMINISTRATOR'S OFFICE**

**WHEREAS**, an existing Administrative Clerks in the Department of Public Works and the Township Administrator's Office have declined to return to work thereby effectively resigning their positions; and

**WHEREAS**, the Township Administrator has recommended that the two assignments be merged into one part time position to reduce the overall Budget impact.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM** that Nancy Shay of Morris Plains is hereby appointed as a Permanent Part Time employee assigned to the Administrator's Office Department at an hourly rate of \$20.00.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-143**

**RESOLUTION OF THE TOWNSHIP OF COMMITTEE OF THE TOWNSHIP OF MENDHAM ESTABLISHING AN AMOUNT TO BE ADDED TO THE AUGUST AND NOVEMBER QUARTERLY SEWER BILLS FOR MENDHAM SEWER EAST UTILITY FUND TO RECOVER EXCESS FLOW CHARGES**

**WHEREAS**, the Sewer East Utility Fund has expended \$44,448 thus far in 2020 relating to the removal of excess sewage flows that cannot be treated under the existing NJDEP Discharge permit; and

**WHEREAS**, Ordinance 2020-07 allows the Township Committee to recover the cost of these excess sewage flows by a special assessment added to the quarterly sewer bill for the affected Sewer Utility; and

**WHEREAS**, the Administrator and Chief Financial Officer recommend that these excess flows be recovered in three equal installments in the August 2020, November 2020 and February 2021 quarterly billings for the Sewer East Utility customers.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mendham that the Mendham Tax Collector and Chief Financial Officer are hereby authorized to add a special assessment totaling \$14,816 to the quarterly sewer user charge billing, equating to a 16% increase in the overall sewer bill.

Adopted: July 13, 2020

Attest:

TOWNSHIP OF MENDHAM,  
IN THE COUNTY OF MORRIS

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

\_\_\_\_\_  
Sarah Neibart, Mayor

CERTIFICATION: I, Maria F. Coppinger, Township Clerk of the Township of Mendham, do hereby certify the foregoing resolution was duly adopted by the Township Committee at a Regular Meeting held on July 13, 2020.

\_\_\_\_\_  
Maria F. Coppinger, Township Clerk

**RESOLUTION 2020-144**  
**RESOLUTION OF TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM**  
**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations;" and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mendham, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

***Attachment to Resolution 2020-144***

**TOWNSHIP OF MENDHAM  
CORRECTIVE ACTION PLAN  
2019 AUDIT**

As required by Local Finance Notice #92-15

**Finding 2019-1:** Description: Adequate segregation of duties is maintained with respect to the recording and treasury functions.

**Analysis:** There is a reasonable balance between limited staffing in a small municipality and ideal internal controls. Administration has taken several measures in recent years to improve internal controls. Collection duties are shared among three employees in the Finance Department and prenumbered documents and monthly reports to the Chief Financial Officer are required by the other departments. Administration understands this balance and will continue to seek opportunities for enhancing all internal controls.

**Corrective Action/Implementation Date:** The Township will continue to evaluate possible measures to improve internal controls by investigating the cost/benefit relationship of various alternatives to resolve this finding.

**Implementation Date:** 6/23/20

**Finding 2018-2:** Description: The Court Administrator pursue collection of older tickets on the tickets assigned to an officer but not issued report so that these tickets may be voided.

**Analysis:** There were large number of tickets on the tickets assigned to an officer but not issued report which has been issued over 6 months ago.

**Corrective Action/Implementation Date:** The Court Administrator will make every effort to ensure that all older tickets are voided.

**Implementation Date:** 6/23/20

Adopted: July 13, 2020

**TOWNSHIP OF MENDHAM  
MORRIS COUNTY - NEW JERSEY  
ORDINANCE 08-2020**

**AN ORDINANCE OF THE TOWNSHIP OF MENDHAM, IN THE COUNTY OF MORRIS, NEW JERSEY,  
AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$70,000 FOR THE  
PREPARATION OF AN APPROVED TAX MAP FOR THE TOWNSHIP OF MENDHAM PURSUANT TO N.J.S.A.  
40A:4-53**

**WHEREAS**, the Township Tax Assessor has recommended that a complete reassessment of Township properties be accomplished; and

**WHEREAS**, to accomplish a reassessment the Morris County Board of Taxation requires that the local tax maps be properly GIS configured and current as to accuracy; and

**WHEREAS**, the County Board of Taxation has a program to assist municipalities in updating their tax maps to meet new GIS standards; and

**WHEREAS**, the Township has received a proposal to update their tax maps costing \$70,000.

**NOW, THEREFOR BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY**, as follows:

Section 1. Pursuant to the Local Budget Law of New Jersey, and in particular N.J.S.A. 40A:4-53, a special emergency appropriation in the amount of \$70,000 is hereby authorized and made for the purpose of the preparation of an approved tax map for the Township of Mendham, in the County of Morris, State of New Jersey.

Section 2. The Township of Mendham is hereby authorized to finance such appropriation from surplus funds available or by issuing special emergency notes from time to time in accordance with the provisions of N.J.S.A. 40A:4-55, all as shall be determined by and pursuant to a resolution or resolutions of the Township to be hereafter adopted. The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to N.J.S.A. 40A:4-55.

Section 3. In accordance with the requirements of N.J.S.A. 40A:4-53, a copy of this ordinance as finally adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 4. This ordinance shall take effect after publication after final adoption, as provided by law.

INTRODUCED: 07/13/2020

ADVERTISED:

PUBLIC HEARING: 07/28/2020

ADOPTED:

ADVERTISED:

The July 13, 2020 Township Committee meeting will be held in-person at Town Hall, 2 West Main Street, Brookside. The meeting room will be arranged to comply with the 6 feet social distancing requirement. ***Masks are required to enter the municipal building.***

**The public is welcome to join in-person or virtually.**

The Township will continue to host the meeting virtually via the Zoom platform. Currently, the virtual meeting will be held in listen-mode with the opportunity for the public to speak during the designated 'open to the public' sections. Kindly note the access information below:

**Topic: 07/13/2020 Township Committee Meeting**

**Time: Jul 13, 2020**

**EXECUTIVE SESSION (CLOSED) STARTS AT 06:00 PM Eastern Time (US and Canada)**

**REGULAR SESSION STARTS AT 07:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/89564829254?pwd=RWZhZUIHc1JaRzF5N3E4MnhIREUxdz09>

**Meeting ID: 895 6482 9254**

**Password: 168153**

One tap mobile

+13126266799,,89564829254#,,,0#,,168153# US (Chicago)

+16465588656,,89564829254#,,,0#,,168153# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 895 6482 9254

Password: 168153

Find your local number: <https://us02web.zoom.us/j/89564829254?pwd=RWZhZUIHc1JaRzF5N3E4MnhIREUxdz09>